

**TOWN OF NORTH HARMONY  
PUBLIC HEARING  
TUESDAY, 4/9/2024 6:30 PM**

---

<b>ROBERT YATES, SUPERVISOR</b>	<b>PRESENT</b>
<b>LOUISE ORTMAN, COUNCIL</b>	<b>PRESENT</b>
<b>RICHARD SENA, COUNCIL</b>	<b>PRESENT</b>
<b>NIKIEL ADAMS, COUNCIL</b>	<b>PRESENT</b>
<b>BRUCE M. PFEIL, COUNCIL</b>	<b>PRESENT</b>

**OTHERS PRESENT:** Robin Miller, Bookkeeper; Stephanie Gibbs, Town Clerk; Julie Conklin, Zoning & Planning Clerk; Kelly Johnson, Attorney

**PUBLIC HEARING – TOWN OF NORTH HARMONY BUILDING  
PERMIT FEE SCHEDULE**

**Mr. Yates** brought the Public Hearing to order at 6:30 PM

**Mrs. Ortman** asked Mr. Sena what his thoughts on the fee schedule are.

**Mr. Sena** said he sits in on the Planning Board meetings, and he said he believes the purpose was to raise the fees but try to keep them reasonable for the residents. He said we compared them with other surrounding towns while deciding on the fees.

**Mr. Pfeil** asked if the Planning Board didn't see it fit to charge for inspections.

**Mr. Sena** said he believes the Permit Fees include inspections.

**Mr. Pfeil** said anywhere he has been to with each inspection there would be a separate fee collected at the time of the inspection.

**Mrs. Gibbs** said she made calls to local townships and asked if they collected inspection fees separate from the building permit and they all include any routine inspections in their building permits. She said the town does include fees on the schedule for fire and safety inspections.

**Mr. Pfeil** said he is concerned about inspections not being done. He said he is hoping with new recording keeping they can be kept track of.

**Mr. Yates** said he doesn't see any issues with the fees.

**MOTION # 59 OF 2024**

**ON A MOTION MADE BY MRS. ORTMAN, SECONDED BY MR. PFEIL AND NONE BEING  
OPPOSED, THE PUBLIC HEARING WAS ADJOURNED AT 6:45 PM.**

*Stephanie Gibbs  
Town Clerk*

**TOWN OF NORTH HARMONY  
TOWN BOARD MEETING  
TUESDAY, 4/9/2024 7:00 PM**

---

<b>ROBERT YATES, SUPERVISOR</b>	<b>PRESENT</b>
<b>LOUISE ORTMAN, COUNCIL</b>	<b>PRESENT</b>
<b>RICHARD SENA, COUNCIL</b>	<b>PRESENT</b>
<b>NIKIEL ADAMS, COUNCIL</b>	<b>PRESENT</b>
<b>BRUCE M. PFEIL, COUNCIL</b>	<b>PRESENT</b>

**OTHERS PRESENT:** Robin Miller, Bookkeeper; Stephanie Gibbs, Town Clerk; Julie Conklin, Zoning & Planning Clerk; Kelly Johnson, Attorney; Benny Karlson, Highway Superintendent; Jonathan Henck; Brian Sundlov

Mr. Yates brought the Town Board meeting to order at 7:00 PM

- **PLEDGE**
- **MINUTES: 3/11/2024**
- **MOTION # 60 OF 2024**  
MR. SENA MOTIONED TO ADOPT THE MINUTES OF THE 3/11/2024 TOWN BOARD MEETING AS PRESENTED BY THE TOWN CLERK. MRS. ORTMAN SECONDED. YES (5): YATES, ORTMAN, SENA, PFEIL, ADAMS. NO (0). THE MOTION WAS CARRIED.
- **ANNOUNCEMENTS:**

PLANNING BOARD MEETING RESCHEDULED – Wednesday, 4/10/2024

CHAUTAUQUA COUNTY WORKERS’ MEMORIAL – May 10, 2024, at 11 AM at Erlandson Overview Park in Frewsburg.

ASSESSMENT GRIEVANCE DAY: Wednesday, May 29, 2024, by appointment

- **PUBLIC COMMENT:**
- CLAYTON EMICK – LAKELAND RD. Appendix A. – TB 4/9/2024 #1.

Mr. Yates said all the board members have received and reviewed the letter sent from Clayton Emick.

- LORI FISCHER – 3211 ROUTE 394 Appendix A. – TB 4/9/2024 #2

Mr. Yates said the trash issue will be a violation of zoning. He said that unfortunately a lot of the domestic issues such as dirt bikes and noise are out of the town’s realm, and they need to continue to contact the police.

- KARA DELVA – OLD BRIDGE RD. Appendix A. – TB 4/9/2024 #3

Mr. Yates said the town cannot install the signs requested; however, the residents may install a child at play sign on their property out of the town right of way.

Mr. Karlson said there is a speed limit sign posted on Old Bridge Rd. which is 35MPH and looks to be a state speed limit sign. He said he will look further into the speed limits in that area.

- **RESOLUTIONS:**

RESOLUTION #12 OF 2024 – ADOPT THE TOWN OF NORTH HARMONY BUILDING PERMIT FEE SCHEDULE

- **MOTION # 61 OF 2024**

MR. PFEIL MOTIONED TO ADOPT THE FOLLOWING RESOLUTION #12 OF 2024 TO ADOPT THE TOWN OF NORTH HARMONY BUILDING PERMIT FEE SCHEDULE.

**WHEREAS**, the Town of North Harmony has an antiquated Building Permit Fee Schedule; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of North Harmony, New York approves the following Updates Building Permit Fee Schedule:

**NORTH HARMONY BUILDING PERMIT FEE SCHEDULE**

BUILDING PERMITS

- Residential \$0.15 a sq. ft.
- Commercial \$0.30 a sq. ft. plus \$30 zoning fee

STORAGE BUILDINGS

- 0-5,000 sq. ft. \$80 flat fee
- 5,001 & up \$130 flat fee

RESIDENTIAL SHED

- 0-149 sq. ft. no charge
- 150 sq. ft. and up \$0.15 a sq. foot

**OTHER TYPES OF PERMIT FEES**

BUILDING FOR AGRICULTURAL USE

- \$50 flat fee

ROOF

- Residential \$50 flat fee
- Commercial \$100 flat fee

OTHER RESIDENTIAL: porch/deck/fence/etc..

- 0-200 sq. ft. \$30 flat fee
- 201-500 sq. ft. \$60 flat fee
- 501 sq. ft. & up \$90 flat fee

WOOD STOVE

- \$50 flat fee

SWIMMING POOL/POND

- \$50 flat fee

BUSINESS LICENSE

- \$35 flat fee

BUSINESS SIGNAGE

- Residential \$30 flat fee
- Commercial \$50 flat fee

DEMOLITION/BUILDING REMOVAL

- Residential \$50 flat fee
- Commercial \$100 flat fee

SOLAR FARM

- Application \$500 flat fee
- Building permit \$500 flat fee
- Fence permit \$250 flat fee
- Special unit permit \$1,000 per megawatts

NEW YOUR OPERATING PERMITS

- \$50 flat fee

OPERATING WITHOUT A PERMIT

- Owner \$100 fine
- Contractor \$250 fine
- Every subsequent offense for operating without a permit will double the prior fine.

FIRE AND SAFETY INSPECTIONS

Residential

- 3-15 units \$100 flat fee
- 16 or more units \$150 flat fee

Commercial

- 1-5,000 sq. ft. \$50 flat fee
- 5,001-14,999 sq. ft. \$100 flat fee
- 15,000 sq. ft. & up \$200 flat fee

COMMUNICATION TOWER

Fees are defined in the town of north harmony zoning ordinance chapter 619, section g-15 A-B-C

Planning and zoning board fees

- Minor – site plan review \$100 flat fee: defined in Zoning Law Article X Section 1004.3-B
- Major – site plan review \$250 flat fee: defined in Zoning Law Article X Section 1004.3-C
- Revision of site plan \$100 flat fee
- ZBA special/area/use \$100 flat fee
- ZBA smaller projects \$50 flat fee

(i.e. signs, fence, small projects under 5k)

**HIGHWAY DEPARTMENT FEES**

RIGHT OF WAY WORK PERMIT

- Residential \$25 flat fee
- Commercial \$100

RIGHT OF WAY DEPOSIT (see below)

- Up to 12 sq. ft. deposit of \$200
- More than 12 but less than 20 sq. ft. deposit of \$250
- More than 20 but less than 50 sq. ft. deposit of \$300

- Mor than 50 sq. ft. deposit of \$500

MRS. ORTMAN SECONDED. A ROLL CALL VOTE WAS TAKEN BY MRS. GIBBS, TOWN CLERK OF THE FULL FIVE VOTING MEMBERS PRESENT:

Robert Yates, Supervisor	Yes
Louise Ortman, Council	Yes
Richard Sena, Council	Yes
Bruce Pfeil, Council	Yes
Nikiel Adams, Council	Yes

**THE MOTION WAS CARRIED.**

RESOLUTION #13 OF 2024 – RESOLUTION AUTHORIZING ADVERTISEMENT FOR BID FOR HIGHWAY DUMP PLOW TRUCK

- **MOTION # 62 OF 2024**

MRS. ADAMS MOTIONED TO ADOPT THE FOLLOWING RESOLUTION #13 OF 2024 AUTHORIZING ADVERTISEMENT FOR BID FOR HIGHWAY DUMP PLOW TRUCK.

**WHEREAS**, the Town of North Harmony Highway Department is in need of a Dump Truck;

**WHEREAS**, the solicitation of bids by the Town of North Harmony Highway Department for the purchase of equipment is required by law according to General Municipal Law and as such requires authorization by the Town Board, and

**NOW, THEREFORE, BE IT RESOLVED**, that the Highway Superintendent for the Town of North Harmony Highway Department is authorized to advertise for bids for a used 4700 SB Dump Plow Truck according to the specifications attached hereto

MR. SENA SECONDED. A ROLL CALL VOTE WAS TAKEN BY MRS. GIBBS, TOWN CLERK OF THE FULL FIVE VOTING MEMBERS PRESENT:

Robert Yates, Supervisor	Yes
Louise Ortman, Council	Yes
Richard Sena, Council	Yes
Bruce Pfeil, Council	Yes
Nikiel Adams, Council	Yes

**THE MOTION WAS CARRIED.**

CERTIFICATE OF DEPOSIT RENEWAL – MOTION FOR DISCUSSION

30 day – 4.2%, 60 day – 4.1% - 90 day 4.00%- 180 day 3.9% - 12 month 3.85%

- **MOTION # 63 OF 2024**

MRS. ORTMAN MOTIONED TO DISCUSS THE CERTIFICATE OF DEPOSIT RENEWAL.

MR. SENA SECONDED. YES (5): YATES, ORTMAN, SENA, PFEIL, ADAMS. NO (0). **THE MOTION WAS CARRIED.**

**Mrs. Ortman** asked if the town had any expenses that would require us to draw on that money within the days presented.

**Mrs. Miller** said the money will be spent on a new highway truck that is out 2 years. She said she believes we can sit on this money for 12 months. Mrs. Miller said the current rate is 4.85 % and the CD matures on 4/11/2024.

**Mr. Ortman** said she said we should at least renew the CD for 60 days.

**Mr. Pfeil** said he is comfortable with 60 days but does not think we should exceed that.

Mrs. Adams said she agrees with renewing for 60 days.

Mr. Sena said he is comfortable with 90 days. He said emergency issues come up, so he is not comfortable with more than that.

Mrs. Ortman said she would be comfortable with 90 days as well.

Mr. Pfeil asked what would happen if we needed to draw the money before the maturity date.

Mrs. Miller said she would have to find out. She asked what type of emergency there would be, and the town would need to withdraw from the CD. Mrs. Miller said we have insurance for the building and equipment.

Mr. Yates said he is more comfortable with short term.

Mr. Pfeil said he is still staying at for 60 days.

Mrs. Adams said she is comfortable with 90 days but not past that.

RESOLUTION #14 OF 2024 – RENEWAL OF CERTIFICATE OF DEPOSIT

• **MOTION # 64 OF 2024**

MRS. ORTMAN MOTIONED TO ADOPT THE FOLLOWING RESOLUTION #14 OF 2024 AUTHORIZING THE RENEWAL OF CERTIFICATE OF DEPOSIT.

**WHEREAS**, the Town of North Harmony has a Collateral Agreement and an Investment Policy with M&T Bank for a 90-day Certificate of Deposit with a 4.0% interest rate for \$308,476.02.

**NOW THEREFORE BE RESOLVED**, that the Town Board of the Town of North Harmony will renew a 90-day Certificate of Deposit (CD) at a 4.0% interest rate with M&T bank with further amounts to be added and amended at the 5/13/2024 Town Board Meeting.

MR. SENA SECONDED. A ROLL CALL VOTE WAS TAKEN BY MRS. GIBBS, TOWN CLERK OF THE FULL FIVE VOTING MEMBERS PRESENT:

Robert Yates, Supervisor	Yes
Louise Ortman, Council	Yes
Richard Sena, Council	Yes
Bruce Pfeil, Council	No
Nikiel Adams, Council	Yes

**THE MOTION WAS CARRIED.**

RESOLUTION #15 OF 2024 - SET PUBLIC HEARING ON LOCAL LAW ENACTING A TEMPORARY MORATORIUM ON COMMERCIAL SOLAR AND BATTERY ENERGY STORAGE SYSTEMS

• **MOTION # 65 OF 2024**

MRS. ADAMS MOTIONED TO ADOPT THE FOLLOWING RESOLUTION #9 OF 2024 TO SET PUBLIC HEARING ON LOCAL LAW ENACTING A TEMPORARY MORATORIUM ON COMMERCIAL SOLAR AND BATTERY ENERGY STORAGE SYSTEMS

**WHEREAS**, the Town Board has determined that a moratorium on commercial solar and battery energy storage systems is necessary to allow the Town to update and amend its current solar and battery storage law to promote and preserve the health, safety and welfare of the Town and its residents; and

**BE IT FURTHER RESOLVED**, the Town Supervisor has prepared a proposed local law to enact a temporary moratorium on commercial solar and battery energy storage systems, and the same has been reviewed and approved by the Town Board members.

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board hereby accepts the proposed local law for the year 2024 entitled “Local Law Enacting a Temporary Moratorium on Commercial Solar and Battery Energy Storage Systems in the Town of North Harmony for commencement of the local law adoption process; and

**BE IT FURTHER RESOLVED**, that the Town Board hereby schedules a public hearing on said local law to be held on May 13, 2024 at the Town of North Harmony Town Building, 5350 Stow Road, Ashville, New York at 6:30 p.m. and that the public hearing be duly noticed by the Town Clerk as required by law.

MR. SENA SECONDED. A ROLL CALL VOTE WAS TAKEN BY MRS. GIBBS, TOWN CLERK OF THE FULL FIVE VOTING MEMBERS PRESENT:

Robert Yates, Supervisor	Yes
Louise Ortman, Council	Yes
Richard Sena, Council	Yes
Bruce, Pfeil, Council	Yes
Nikiel Adams, Council	Yes

**THE MOTION WAS CARRIED.**

- **CORRESPONDENCE:** The following correspondence has been received by the Supervisor and is available for review:

CHAUTAUQUA LAKE PARTNERSHIP

**Mr. Yates** said the CLP is helping lake front owners write letters of concern that the Town Board is objecting to applying for permits for herbicide. He said they are noted.

CHARTER/SPECTRUM

On or around April 1, 2024, Spectrum Northeast, LLC ("Spectrum"), will launch carriage of Game Show Network (GSN) on channels 76, 88, 177 or 178 on Spectrum Select and Mi Plan Latino packages on the channel lineup serving your community. WNYO 2, Stadium TV located on Spectrum Channel 1265, rebranded to The Nest without notice from the network on the channel lineup serving your community.

COUNTY TAKING OVER ASHVILLE FIRE DEPARTMENT EMT SERVICE

**Mr. Ortman** said he understands there is a state mandate that will eliminate the volunteer ambulance services. He said the county is trying to get ahead of this by proposing within the next two to three months that the Ashville ambulance will be set up as county ambulance 73 and they will staff the ambulance with two paramedics for 12 hours shifts and the department will be responsible for the remaining operations. Mr. Ortman said the county will take over the ambulance and completely stock it, take care of maintenance, gas bills, and upkeep. He suggested we invite the Ashville Fire Chief and the County Emergency Services Coordinator to explain to the board at the next meeting. He said most of the calls are EMS calls and we have limited EMS responders.

CLAYTON EMICK – RESIGNATION FROM THE BOARD OF ASSESSMENT REVIEW BOARD.

HELEN EMICK – RESIGNATION FROM THE ZONING BOARD OF APPEALS BOARD.

JIM LEVESQUE – RESIGNATION FROM THE ZONING BOARD OF APPEALS BOARD.

- **OLD BUSINESS:**

GENERAL CODE – PROPOSAL

**Mr. Metcalf** gave a presentation on the General Code and the proposal.

NORTH HARMONY CEMETERY SURVEY/MAP UPDATE.

Mrs. Gibbs said the map for North Harmony Cemetery is close to being complete. She said Mr. Masters is out of work for a bit but will complete them and get them to us as soon as he gets back.

NEW WEBSITE UPDATE

Mrs. Gibbs said the website is complete and is updated.

RESULT OF BID OPENING-CONCRETE FOR PAVILION AT STOW FERRY

Mr. Yates said we received one bid for the concrete for the pavilion at the Stow Ferry but it did not include liability insurance so the project will need to go back out to bid. He said the individual received the notice from the Builders Association and somehow that notice did not include that liability insurance was required. Mr. Yates stated that the notice the town put in the Post Journal and on the town’s website did include that the bid must include proof of liability insurance.

RESULT OF BID OPENING – TOWN BUILDING PARKING LOT SEALING AND RE-STRIPING.

Mr. Yates said there were no bids received so the project will need to go back out to bid.

HARMONY HISTORICAL SOCIETY ASPHALT – Town of North Harmony portion \$3,750.00

Mr. Yates said that Mr. Brown, Supervisor of Harmony asked if the Town of North Harmony if we would share the cost of new asphalt at the Harmony Historical Society. He said it was discussed at the February Town Board meeting and was tabled. Mr. Yates said our share would be \$3,750.00.

• **MOTION # 66 OF 2024**

MRS. ORTMAN MOTIONED TO AUTHORIZE THE TOWN TO PAY \$3,750.00 TOWARD ASPHALT AT THE HARMONY HISTORICAL SOCIETY. MRS. ADAMS SECONDED. A ROLL CALL VOTE WAS TAKEN BY MRS. GIBBS, TOWN CLERK OF THE FULL FIVE VOTING MEMBERS PRESENT:

Robert Yates, Supervisor	Yes
Louise Ortmann, Council	Yes
Richard Sena, Council	Yes
Bruce Pfeil, Council	Yes
Nikiel Adams, Council	Yes

**THE MOTION WAS CARRIED.**

• **NEW BUSINESS:**

SCHEDULE MEMORIAL DAY SERVICE.

Mr. Yates said we normally do the Memorial Day Service on the Sunday before Memorial Day. He said we will schedule the Memorial Day Service for Sunday, May 26, 2024, at 1 PM.



SALT DOME MAINTENANCE QUOTES

Mr. Yates said this will be discussed in executive session.

CHAUTAUQUA LAKE BRIDGE CONSTRUCTION UPDATE

Mr. Yates said he is concerned about safety during the bridge construction. He said he talked to DOT and they said they don't have the funds to put traffic lights around the on and off ramp of I-86. He said he made phone calls and was notified he was given the wrong information. Mr. Yates said he suggests shutting the ramps down and traffic will have to follow the detours or make them right hand turns only.

Mr. Ortman said he suggests lowering the speed limit.

Mr. Yates said there will be a meeting and he is hoping to hear back by Friday. He said he appreciates the assistance he received from Randy Holcomb and George Borello on this issue.

HIGHWAY M.E.O. JOHN MAYR - \$1/HR RAISE EFFECTIVE 5/1/2024 (\$24/HR; \$36/HR OT)

• **MOTION # 67 OF 2024**

MR. SENA MOTIONED TO AUTHORIZE M.E.O JOHN DAVIS A \$1/HR RAISE EFFECTIVE 5/1/2024 (\$24/HR; \$36/HR OT). MRS. ORTMAN SECONDED. YES (5): YATES, ORTMAN, SENA, PFEIL, ADAMS. NO (0). THE MOTION WAS CARRIED.

DOCK INSTALLATION AND REMOVAL QUOTES.

Mr. Yates said dock installations and removals fall under the procurement policy, so we reached out to 4 different individuals and received 2 quotes. He said both quotes were the same at \$1,000.00 for spring installation and \$1,000.00 for fall removal and they both provided proof of liability insurance. He said we received quotes from Eric Putnam from Putnam Handyman Services LLC and Nate Short from Lawns-N-More. He said he would like to accept the quote from Lawns-N-More because Mr. Short mows for the town and we know he is dependable, goes above and beyond for the town and has a great track record with the town.

Mr. Sena said he agrees with granting Mr. Short the job given his good track record with the town.

Mr. Pfeil said he also agrees.

• **MOTION # 68 OF 2024**

MR. SENA MOTIONED ACCEPT LAWNS N MORE QUOTE FOR INSTALLATION AND REMOVAL OF THE TOWN DOCK LOCATED AT STOW FERRY PARK AT \$1,000.00 FOR INSTALATION AND \$1,000.00 FOR REMOVAL. MR. PFEIL SECONDED. YES (5): YATES, ORTMAN, SENA, PFEIL, ADAMS. NO (0). THE MOTION WAS CARRIED.

• **ALL OTHER BUSINESS AS NECESSARY**

2024 SNOW TOTAL: 102 ¾ inches.

Mr. Sena said we are 14 ¼ inches less that the lowest year ever at this time.

• **REPORTS**

ANNE GOLLEY, ASSESSOR

Mr. Yates read the following report into the record.

**TOWN OF NORTH HARMONY  
ASSESSOR'S REPORT  
April 2024**

Work is being completed on for the valuation for new construction and demolition. All properties will be valued for the May release of the new assessments.  
As always, thank you for your continued support of the Assessor's Office.

**HOWARD PEACOCK, JUSTICE**

**Mrs. Gibbs** read the following report into the record.

**COURT REPORT FOR THE MONTH OF  
March 2024**

**For the month of March:**

**\$35,006.00** in fines, fees, and surcharges was collected by the Court and was given to the Town of North Harmony CFO for the court cases reported to the NYS Comptroller for **March 2024**. We **opened 272** new cases and **closed 224** cases.

Respectfully Submitted:

Katie A. Zimmer  
Court Clerk

**BENNY KARLSON, HIGHWAY SUPERINTENDENT (Copy of Report in Minute Book)**

**Mr. Karlson** said he had nothing further to add to his report.

**BRAD LAWSON, ZONING C.E.O. (Copy of Report in Minute Book)**

**Mr. Yates** the zoning report into the record.

**JOHN STOW, DCO**

**Mr. Yates** read the following report into the record.

I had several calls this month. The first one was for a dog found on Wiltsie Rd. The alleged owner lived nearby but did not have the dog licensed. He wasn't home at the time but the person who found the dog left a note on his door. The dog was taken to the Humane Society.

The second call was for dogs found in the road on the corner of Open-Meadows Rd. and Diffley Rd. When I arrived, the caller was gone. I later learned from dispatch that the caller contacted the owners and returned them.

The third call was for a dog found by a woman from Allegheny, in the Town of Harmony on Swede Hill Rd. She said she was 2 miles in the woods picking/digging leeks when the dog approached her. She said it followed her to the road, so she took the dog to the vet at Dr. Rice's. I told her to call Harmony DCO. She called back and said he didn't answer but she didn't leave a message. I told her to return the dog to where she found it, to look for an Amish house and ask whose dog it was and call Harmony's DCO and leave a message and wait for a call back.

What do you call a Scottish Man who's lost his dog?  
Douglas!

John Stow  
DCO

**STEPHANIE GIBBS, DEPUTY TOWN CLERK (Copy of Report in Minute Book)**

**Mrs. Gibbs** said she had nothing further to add to her report.

**ROBERT YATES, SUPERVISOR (Copy of Report in Minute Book)**

Mr. Yates said he had nothing further to add to his written report.

**MOTION # 69 OF 2024**

MR. SENA MOTIONED TO ACCEPT THE REPORTS OF THE TOWN CLERK AND SUPERVISOR AS PRESENTED. MRS. ADAMS SECONDED. YES (5): YATES, ORTMAN, SENA, PFEIL, ADAMS. NO (0). THE MOTION WAS CARRIED.

**MOTION # 70 OF 2024**

MRS. ORTMAN MOTIONED TO APPROVE THE FOLLOWING VOUCHERS FOR PAYMENT AS REVIEWED AND AUDITED EARLIER:

GENERAL FUND                      \$40,580.50

HIGHWAY FUND                      \$45,622.40

MR. SENA SECONDED. YES (5): YATES, ORTMAN, SENA, PFEIL, ADAMS. NO (0). THE MOTION WAS CARRIED.

**EXECUTIVE SESSION**

**MOTION # 71 OF 2024**

MRS. ORTMAN MOTIONED TO ENTER INTO EXECUTIVE SESSION AT 8:43 PM TO DISCUSS PERSONNEL, COMPETITIVE BIDDING, AND RECEIVE LEGAL COUNCIL. MR. SENA SECONDED. YES (5): YATES, ORTMAN, SENA, PFEIL, ADAMS. NO (0). THE MOTION WAS CARRIED.

**MOTION # 72 OF 2024**

MRS. ORTMAN MOTIONED TO ADJOURN EXECUTIVE SESSION AT 9:25 PM. AND RESUME WITH THE REGULAR TOWN BOARD MEETING. MR. PFEIL SECONDED. YES (5): YATES, ORTMAN, SENA, PFEIL, ADAMS. NO (0). THE MOTION WAS CARRIED.

**MOTION # 73 OF 2024**

ON A MOTION MADE BY MR. SENA, SECONDED BY MRS. ORTMAN AND NONE BEING OPPOSED, THE MEETING WAS ADJOURNED AT 9:26 PM.

*Stephanie Gibbs  
Town Clerk*

# HIGHWAY FUND CHECKING MARCH 2024

Monthly Statement of The Supervisor:

To the Town Board of the Town of North Harmony pursuant to Section 119 of the Town Law, I hereby render the following detailed statement of all monies received and disbursed by me, as Supervisor, during the month of: MARCH 2024

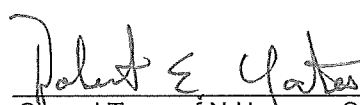
## RECEIPTS

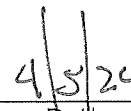
<u>Date</u>	<u>Description</u>	<u>Account Code</u>	
3/12	Savings to Checking		75,000.00
	<b>TOTAL</b>		<b>75,000.00</b>

## DISBURSEMENTS

3/12-3/26	T & A (Payroll # 46,#47)		22,691.90
	T & A (TnshSS #47, 74)		1,658.14
3/12	Abstract # 48- # 71		30,199.68
	Abstract # 74	\$	6,436.86
	<b>TOTAL</b>	<b>\$</b>	<b>60,986.58</b>
	Error correction	\$	(0.02)

<b>Beginning Balance HIGHWAY</b>	<b>\$22,537.36</b>
Revenues	75,000.00
Disbursements	-60,986.58
<b>MARCH 2024 TOTAL</b>	<b>\$36,550.76</b>

  
 Signed Town of N Harmony Supervisor

  
 Date

# HIGHWAY FUND SAVINGS FEBRUARY 2024

12/2022 CAPITAL RESERVE FUND DA2665	\$14,975.00
-------------------------------------	-------------

## HIGHWAY FUNDS SAVINGS ACCOUNT

<u>Date</u>	<u>Account Code</u>	<u>Amount</u>	
Capital RESERVE		\$ 14,975.00	
Assigned Appropriated		\$ -	
Assigned Unappropriated Fund Balance		\$ 690,036.17	
	BALANCE FORWARD	\$ 705,011.17	
3/12 Savings to Checking			\$ (75,000.00)
MARCH INTEREST	DA2401	\$ 1,178.15	
TOTAL BALANCE		\$ 631,189.32	
	<u>7 Day Certified Deposit</u>	\$ -	
	<u>30 day Certified Deposit</u>	\$ -	

<b><u>TOTAL ALL FUNDS HIGHWAY</u></b>	
HighwayFund Savings	\$ 631,189.32
HighwayFund Checking	\$36,550.76
<b>March 31, 2024</b>	<b>\$ 667,740.08</b>

Town of North Harmony  
Office of Code Enforcement  
PO Box 167 Stow, NY 14785

Bradley N Lawson  
PH 789-3445  
cell 450-0641



March 2024

Permits 2  
The estimated building cost \$15,200.  
Fees 85.00.00  
ZBA 1  
Inspections 13  
Mileage 111

March has been interesting. Many phone calls on transient rentals from Realtors. We have a couple new builds that are going to start in May one is out on Wall Street and Eiden Road, log cabin type home, the other I think will start at same time in Sunrise Cove. I have not sent the violation notice out to a Air BNB on Ashville Hill yet but will do it right after I get back in the office. This will be a continuation from a previous violation on the same property so an appearance ticket will be going also. There will be a large addition to a storage structure on Erickson rd. for farm equipment. I will be out of the office for a few weeks as I heal from the surgery that I am having; Mike Gleason will be handling the inspections and Code stuff he will be in touch with me for all of it and we will confer on zoning issues when needed. And Julie will hold down the fort for us. Mike is a certified Code Official and also the Electrical inspector, he has done some Code work for different municipalities around the area so he is well versed in the Codes.

Brad Lawson  
CEO North Harmony

North Harmony

# Permit Monthly Report

03/01/2024 - 03/31/2024

Permit #	Issue Date	Owner	Permit Type	Property Location	Valuation	Amount
2024-0006	03/07/2024	Rodney Newhouse	Agricultural building	2513 Butts Rd SBI#: 366.00-1-26	\$5,000.00	\$30.00
2024-0007	03/12/2024	George Blatt	Other Res. Permit <i>Generator</i>	7141 Eggleston Hill Rd SBI#: 364.00-1-48	\$10,200.00	\$55.00
March 2024 Total:					\$15,200.00	\$85.00
Reporting Period Total:					\$15,200.00	\$85.00

TOWN CLERK'S MONTHLY REPORT

MARCH, 2024

page 2

---

---

**DISBURSEMENTS**

PAID TO SUPERVISOR FOR GENERAL FUND

994.00

PAID TO NYS ANIMAL POPULATION CONTROL PROGRAM

20.00

---

---

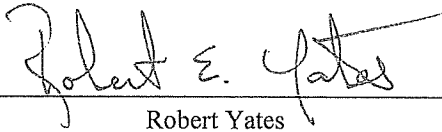
**TOTAL DISBURSEMENTS**

**1,014.00**

---

---

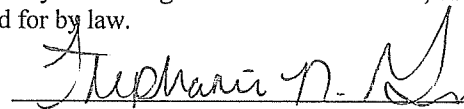
APRIL 1, 2024

  
\_\_\_\_\_  
Robert Yates

, SUPERVISOR

**STATE OF NEW YORK, COUNTY OF CHAUTAUQUA, TOWN OF NORTH HARMONY**

I, Stephanie Gibbs, being duly sworn, says that I am the Clerk of the Town of North Harmony that the foregoing is a full and true statement of all Fees and moneys received by me during the month above stated, excepting only such Fees the application and payment of which are otherwise provided for by law.

  
\_\_\_\_\_  
Stephanie D. Gibbs

Town Clerk



# TOWN CLERK'S MONTHLY REPORT

TOWN OF NORTH HARMONY, NEW YORK

MARCH, 2024

TO THE SUPERVISOR:

PAGE 1

Pursuant to Section 27, Subd 1 of the Town Law, I hereby make the following statement of all fees and moneys received by me in connection with my office during the month stated above, excepting only such fees and moneys the application and payment of which are otherwise provided for by Law:

---

<b>A1255</b>				
	<u>12</u>	CERTIFIED COPIES	<u>120.00</u>	
	<u>1</u>	\$.25 / COPY + POSTAGE	<u>45.00</u>	
		<b>TOTAL TOWN CLERK FEES</b>		<b>165.00</b>
<hr/>				
<b>A2110</b>				
	<u>6</u>	BUILDING PERMITS	<u>315.00</u>	
		<b>TOTAL A2110</b>		<b>315.00</b>
<hr/>				
<b>A2192</b>				
	<u>1</u>	BURIAL	<u>400.00</u>	
		<b>TOTAL A2192</b>		<b>400.00</b>
<hr/>				
<b>A2544</b>				
	<u>20</u>	DOG LICENSES	<u>114.00</u>	
		<b>TOTAL A2544</b>		<b>114.00</b>
<hr/>				

# GENERAL FUND MARCH 2024

Monthly Statement of The Supervisor:

To the Town Board of the Town of North Harmony pursuant to Section 119 of the Town Law, I hereby render the following detailed statement of all monies received and disbursed by me, as Supervisor, during the month of: MARCH 2024

## RECEIPTS

DATE	Description	Account Code	AMOUNT
	Savings to Checking		-
3/13	TC Fees		484.00
	Green Mountain Electric	A5132.4	675.68
<b>FEBRUARY TOTAL</b>			<b>1,159.68</b>

## DISBURSEMENTS

3/12	T & A (Payroll #89)	25,935.57
	T & A ( TnshSS # 90)	1,852.11
	Abstract # 91- #188	31,366.94
	<b>TOTAL</b>	<b>\$ 59,154.62</b>

<b>BALANCE</b>		<b>61,538.28</b>
Revenues		1,159.68
Disbursements	\$	(59,154.62)
<b>MARCH 31, 2024</b>		<b>\$3,543.34</b>
CERTIFIED Deposit 90 day M&T BANK 4.85% maturity	4/11/2024	\$304,780.56
<b>TOTAL GENERAL/SAVINGS FUND</b>	\$	<b>832,508.44</b>
ARPA NEU FUNDS 2021	\$	-
CEMETERY FUNDS Gen Fund	\$	38,590.31
TOTAL Gen Fund CHECKING	\$	3,543.34
TOTAL HWY /SAVINGS FUND	\$	631,189.32
TOTAL Hwy Checking Fund		\$36,550.76
TOTAL CAPITAL FUND SAVINGS		\$33,619.74
TOTAL CAPITAL FUND CHECKING	\$	5,133.87
TOTAL SPECIAL DISTRICT FUND		19,484.58
TOTAL HEALTH MANAGmt FUND	\$	3,542.21

Signed *Robert E. Yates* 4/05/24  
Town of N. Harmony Supervisor

**GENERAL FUND SAVINGS**

March 31, 2024

12/13/2012 AP TREE CARE Voucher #547	MG	\$1,349.00
10/13/2021 Maple Springs Tree Service # 253	MG	-\$2,200.00
5/10/22 Maple Springs Tree Service # 150	MG	-\$1,000.00
8/11/23 TomAllen Maintenance	MG	-\$1,352.50
	MG Cemetery Fund	31,613.29
	NH Cemetery Fund	6,977.02
	Balance	38,590.31

**GENERAL FUND SAVINGS ACCOUNT**

(2012) UnAppropriated/Assigned Cemetery		38,590.31
(2018)Unappropriated / Assigned Capital BAN		0.00
( 2021 )Unappropriated Assigned GRANT		14,220.17
( 2021 ) Sale of Real Property CourtBldg BAN		10,272.00
( 2022 ) Sale of Real Property 3445 Old Bridge		105,783.40
2023-2024CAPITAL RESERVE EQUIPMENT		100,000.00
UNASSIGNED FUND BALANCE		528,399.99
	TOTAL	797,265.87
3/8 Howard Peacock # 1469		33,674.00
MARCH Interest	A2401	1,568.57
<b>MARCH TOTAL</b>		<b>\$832,508.44</b>

**90 DAY Certificat of Deposit October**

90 day interest 4.85%	A2401.1	\$	-
<b>TOTAL</b>			<b>\$304,780.56</b>

**SPECIAL DISTRICT /BPU FUND**

Balance Forward		28,716.48
Special District Revenue	SD1001	
Check # 1132		(8,400.00)
Check # 1133		(831.90)
<b>MARCH Balance 2024 TOTAL</b>		<b>19,484.58</b>

**HEALTH MANAGEMENT ACCOUNT**

Balance Forward		\$	5,916.70
Withdrawals			(2,367.46)
Service charge			(7.03)
<b>MARCH Balance 2024 TOTAL</b>		<b>\$</b>	<b>3,542.21</b>

**CAPITAL FUND Checking 2024**

Balance Forward 2024	\$5,133.87
	\$0.00
<b>MARCH 2024 BALANCE</b>	<b>\$5,133.87</b>

**CAPITAL FUND SAVINGS 2024**

	\$33,555.56		
MARCH Interest	H2401	\$	64.18
<b>MARCH BALANCE 2024</b>		<b>\$</b>	<b>\$33,619.74</b>