

**TOWN OF NORTH HARMONY
2012 YEAR END BOARD MEETING
THURSDAY, 12/27/12, 12:00 PM**

SALLY P. CARLSON, SUPERVISOR	PRESENT
RALPH WHITNEY, COUNCILMAN	PRESENT
FRANK STOW, COUNCILMAN	PRESENT
DUNCAN MCNEILL, COUNCILMAN	PRESENT
DICK SENA, COUNCILMAN	ABSENT

OTHERS PRESENT: Jay Gould, Legislator; Dan Strickland, Highway Sup't.; Brad Lawson, Zoning CEO; Robin Miller, Bookkeeper; Nancy Thomas, Town Clerk

- **PLEDGE**

- **MINUTES 12/10/12:**

- **MOTION #170 OF 2012**

ON A MOTION MADE BY MR. STOW AND SECONDED BY MR. MCNEILL, THE MINUTES OF THE 12/10/12 TOWN BOARD MEETING WERE APPROVED AS PRESENTED BY THE TOWN CLERK UNANIMOUSLY.

- **ANNOUNCEMENTS:**

- **PUBLIC COMMENT:**

- **CORRESPONDENCE:**

1. **EILEEN M. POWERS – RAUH CONSTRUCTION INELIGIBLE BIDDER**

Mrs. Carlson said that an e-mail had been received from Ms. Powers indicating that Rauh Construction may be an ineligible bidder for the asbestos removal bid on the old highway building project.

Mrs. Thomas said she had contacted the NYS Department of Labor and spoken to their Sr. Investigator, Mr. Schuer about the matter. She said he had advised that the investigation was based on a prevailing wage issue and the matter is currently in the hands of their counsel. He said they are eligible to bid the project until a decision has been made and that any awarded bids are not affected by the final decision.

2. **NYS – DOT – TRAFFIC STUDY AT 4 CORNERS IN ASHVILLE**

Mrs. Carlson said we had received a response to our request for a traffic study at the 4 corners in Ashville from the NYS Dept. of Transportation. She said their response indicated that based on their study no change would be made at this time.

- **OLD BUSINESS:**
- **SUBMERGED AQUATIC VEGETATION (SAV) SCOPING**

Mrs. Carlson said that she and Mr. Sena had attended the meeting on the SAV Scoping at BOCES. She said there is additional work to be done and more information is available on their website.

- **ZONING AND BUILDING YEAR END REPORT 2012 (copy in Minute Book)**

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Mr. Lawson gave a brief review of his report for those present. A copy of the report is included in the Minute Book.

- **NEW BUSINESS:**
- **COUNTY LANDFILL – TIPPING FEES 2013 \$28/TON**
- **2013 CHANGES TO EMPLOYEE HANDBOOK**

- **MOTION #171 OF 2012**

MR. MCNEILL MOTIONED TO MAKE THE FOLLOWING CHANGES TO THE EMPLOYEE HANDBOOK EFFECTIVE JANUARY 1, 2013:

- Article 5. PAID HOLIDAYS (pg. 14 -15) Addition: *January - Martin Luther King Day
*February - President's Day
- Article 11. PART TIME EMPLOYEES' WAGE SCHEDULE AND PAID VACATION DAYS (pg. 19)

Revised to include *Wage Schedule* in Article title

Addition: New Clerical hires beginning wage: \$8.50/HR ; after 1st year \$1.00 raise; after 2nd year \$1.00 raise; after 3rd year and beyond a percentage raise will be determined

MR. WHITNEY SECONDED AND THE MOTION WAS CARRIED UNANIMOUSLY.

- **RADIO FREQUENCY CHANGE**

Mrs. Carlson said that she understands that all the town highway departments are switching to a Narrow band radio frequency.

Mr. Strickland said the change has already been made to the town radio's.

- **2012 YEAR END TRANSFERS**

- **MOTION #172 OF 2012**

MR. WHITNEY MOTIONED TO AUTHORIZE ALL FUND TRANSFERS NECESSARY FOR 2012 BOOKKEEPING PURPOSES, WITH THE PROVISION THAT A COMPLETE LIST BE PROVIDED AT THE JANUARY, 2013 BOARD MEETING. MR. MCNEILL SECONDED AND THE MOTION WAS CARRIED UNANIMOUSLY.

- **CEMETERY FUND TRANSFERS**

- **MOTION #173 OF 2012**

MR. WHITNEY MOTIONED TO USE GENERAL FUND UNEXPENDED BALANCES IN 2012 TO COVER ANY CEMETERY ACCOUNT OVERAGE EXPENDITURES. MR. STOW SECONDED AND THE MOTION WAS CARRIED UNANIMOUSLY.

- **2013 REORGANIZATION SCHEDULE**

- **MOTION #174 OF 2012**

MR. MCNEILL MOTIONED TO ADOPT THE 2013 SALARIES AND APPOINTMENTS REORGANIZATION SCHEDULE AS ATTACHED TO THESE MINUTES. MR. WHITNEY SECONDED AND THE MOTION WAS CARRIED UNANIMOUSLY.

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- **2013 TOWN BOARD MEETING DATES**

- **MOTION #175 OF 2012**

MR. STOW MOTIONED TO AUTHORIZE THE TOWN CLERK TO PUBLISH THE FOLLOWING DATES OF TOWN BOARD MEETINGS FOR 2013: JANUARY 14, 2013; FEBRUARY 11, 2013; MARCH 11, 2013; APRIL 8, 2013; MAY 13, 2013; JUNE 10, 2013; JULY 8, 2013; AUGUST 12, 2013; SEPTEMBER 9, 2013; OCTOBER 14, 2013; NOVEMBER 11, 2013; DECEMBER 9, 2014. MR. MCNEILL SECONDED AND THE MOTION WAS CARRIED UNANIMOUSLY.

- **CERTIFICATION ZONING AND PLANNING BOARDS**

Mrs. Carlson said that all members of the Zoning Board of Appeals and Planning Board have received the NYS required training either through attendance at accredited courses or with Mr. Stapleton/ Mr. McCord respectively.

- **MOTION #176 OF 2012**

MR. STOW MOTIONED TO CERTIFY THE ZONING AND PLANNING BOARD MEMBERS FOR 4 HOURS OF TRAINING IN 2012 AS REQUIRED BY NYS. MR. WHITNEY SECONDED AND THE MOTION WAS CARRIED UNANIMOUSLY.

- **MOTION #177 OF 2012**

ON A MOTION MADE BY MR. STOW AND SECONDED BY MR. WHITNEY, THE MEETING WAS ADJOURNED AT 1:05 PM.

Nancy M. Thomas

Town Clerk