

**TOWN OF NORTH HARMONY
PUBLIC HEARING
MONDAY, 4/9/2012 7:00 PM**

SALLY P. CARLSON, SUPERVISOR	PRESENT
RALPH WHITNEY, COUNCILMAN	PRESENT
FRANK STOW, COUNCILMAN	ABSENT - VACATION
DICK SENA, COUNCILMAN	ABSENT - VACATION
DUNCAN MCNEILL, COUNCILMAN	PRESENT

OTHERS PRESENT: Jay Gould, Legislator; Howard Peacock, Justice; Brad Lawson, Zoning CEO; Dan Strickland, Highway Superintendent; Chuck and Patrice Spinner, Dan and Andrew Akin, Dave Munsee, Louis Reig, Planning Board; Blair Smoulder, Brian Murray, Dave Myers, Hillary Scott, Post Journal; Robin Miller, Bookkeeper; Louise Ortman, ZBA; Nancy Thomas, Town Clerk

- **PLEDGE**

PUBLIC HEARING – ESTABLISHMENT OF CAPITAL RESERVE FUNDS FOR:

1) NEW TOWN HALL BUILDING

2) HIGHWAY DEPARTMENT EQUIPMENT

Mrs. Carlson opened the Public Hearing at 7:00 PM.

Mrs. Thomas read a copy of the legal notice.

Mrs. Carlson said the estimated cost of a new town building based on the cost of the one recently constructed in Randolph is \$1,000,000.00. She said these are two different kinds of reserve funds; the town building fund will be subject to permissive referendum but the highway equipment reserve fund will not.

Mrs. Carlson read into the record the proposed Resolution to establish a Capital Reserve Fund in the General Fund for the amount of \$1,000,000.00 for the purpose of a new Town Hall Building. She asked if there were any comments.

Mr. Smoulder asked how this is funded.

Mrs. Carlson said you add money each year for it into your budget. She said the town plans to start the fund at \$50,000.00, which the town currently has in reserves at this time. She said the town has never allocated specific funds for a specific purpose and the NYS Comptroller's office indicates that this is the way we should do it. She said in the case of the new Highway Building, the town had just saved the money over the years and NYS indicates that is not the way to do it. She said although the new town building is out in the future and we may have to do some bonding, at least we will have some funds set aside so we won't have to bond all of it.

Mr. Whitney read into the record the proposed Resolution to establish a Capital Reserve Fund in the Highway Fund for the purpose of the acquisition of highway equipment.

Mr. Spinner asked if there is a list of priorities of equipment needed in the future or if this is a general fund to be used as a need arises.

Mrs. Carlson said it is general in nature because if you make it too specific, you must use it for that purpose. She said we will do the motions on these two resolutions under New Business. She asked if there were any other comments.

Mrs. Carlson closed the Public Hearing at 7:10 PM.

Nancy M. Thomas

**TOWN OF NORTH HARMONY
TOWN BOARD MEETING
MONDAY, 4/9/2012 7:00 PM**

SALLY P. CARLSON, SUPERVISOR	PRESENT
RALPH WHITNEY, COUNCILMAN	PRESENT
FRANK STOW, COUNCILMAN	ABSENT - VACATION
DICK SENA, COUNCILMAN	ABSENT - VACATION
DUNCAN MCNEILL, COUNCILMAN	PRESENT

OTHERS PRESENT: Jay Gould, Legislator; Howard Peacock, Justice; Brad Lawson, Zoning CEO; Dan Strickland, Highway Superintendent; Chuck and Patrice Spinner, Dan and Andrew Akin, Dave Munsee, Louis Reig, Planning Board; Blair Smoulder, Brian Murray, Dave Myers, Hillary Scott, Post Journal; Robin Miller, Bookkeeper; Louise Ortman, ZBA; Nancy Thomas, Town Clerk

- **MINUTES 3/12/12:**

- **MOTION #51 OF 2012**

ON A MOTION MADE BY MR. WHITNEY AND SECONDED BY MR. MCNEILL, THE MINUTES OF THE 3/12/12 MEETING WERE ACCEPTED AS PRESENTED BY THE TOWN CLERK. THE MOTION WAS CARRIED UNANIMOUSLY.

- **ANNOUNCEMENTS:**

- **PUBLIC COMMENT:**

SINGLE LANE BRIDGE AT CHENEY'S POINT

Mr. Spinner said that Ted Parran a resident of Chautauqua Ave. had indicated that during discussions between county personnel and Mr. Strickland a single lane bridge was discussed. He said that an e-mail had been sent to all neighbors to get their opinion and it was unanimous that all were in favor of a two lane bridge. The reasons for the request of the two lane bridge are access for cars, bicycles and walking traffic. He said the general consensus is that the two lanes will not cost that much more than a single lane.

Mr. Murray said they rely heavily on the rental of their lakefront property and feel it is imperative that safety vehicles have the proper access to the area. He said many times the fire trucks have filled their water tanks from the area next to the Parran's.

Mr. Smoulder said that they had owned property since 1996. He said there have been situations where homes have caught fire and if fire trucks need to turn around there and fill their tanks from the bridge the 2 lanes are necessary.

Mr. Myers said he is concerned about access across the bridge for accident victims and concerned from a legal standpoint that this might open the door to a lawsuit. He indicated that the town would not save 50% by going with a one lane bridge and it would be shortsighted to go that way.

Mr. Spinner said there are a lot of boats and trailers that make the turnaround and have to cross the bridge. He said he thinks the opinion is pretty unanimous in favor of a two lane bridge.

Mr. Strickland said George Spanos had mentioned the one lane bridge simply as an option. He said he is glad to receive the response from the public.

Mrs. Carlson indicated that communications had also been received from Ted Parran, Mr. & Mrs. Bickel and Lynn Smith in favor of a two lane bridge.

Mr. Spinner thanked the town for the work they have done in solving the bridge issue.

Mrs. Carlson said Mr. Strickland has done a good job getting help for the project.

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- **CORRESPONDENCE:**

Mrs. Carlson said the following correspondence has been received and is available for review:

1. **INDEPENDENT HEALTH**
2. **WESTERN PENNSYLVANIA CONSERVANCY – (Broken Straw Creek Watershed Resolution)**
3. **BUILDING OWNERS & MANAGERS ASSOC. – Tobacco Use Outside Entryways**
4. **RANDY HOLCOMB – Special Franchise Assessments**
5. **TIME WARNER CABLE**
6. **SOUTHWESTERN INDEPENDENT LIVING CENTER**
7. **LEE T. FOSTER – Internet**
8. **NYS PESH – HIGHWAY INSPECTION**
9. **NYMIR INSURANCE – Proxy for Representatives; Handbook; Inspection of Park Facilities**
10. **NYMIR INSURANCE – Inspection of Town Buildings valued at more than \$50,000**
11. **NYS DEC – LETTER ON RENEWABLE POWER**
12. **GEOFF TURNER INTERNET ISSUES – Copies of letters sent to Dispute Resolution Service on Internet Speed**

Mrs. Carlson said Mr. Turner will be holding a meeting on Internet Speed Issues at the Town Building on Tuesday, 5/1/12, at 7:00 PM. All are invited to attend.
13. **CHAUTAUQUA CO. WORKERS – Ceremony to Honor “those who went to work one day and failed to come home”; to be held on 5/5/12 at Erlandson Overlook Park, 11:00 AM**

14. **CT MALE – Road Inspection Offer**
15. **NYS DOT – Bridge and Culvert Expo 6/19-20/12 at Mohawk Valley Community College**
16. **CHAUTAUQUA CO. FINANCE – Bly Hill Drainage Project Check #269544 for \$21,362.80**

-6 Properties in North Harmony up for Tax Sale

- **OLD BUSINESS:**

- **PAUL SPAS – Proposal for use of Town Land at Mitchell Property**

Mrs. Carlson said Mr. Spas had presented a proposal at the last meeting to fence and use the town land around the Mitchell property for his cows. She said he wanted the use of the land for at least 7 years in

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order to offset the cost of fencing. She said she had reservations about tying up the land for that long. She said if the fire department puts in the helicopter pad they are trying to get, having cows there would not be practical.

Mr. McNeill said he does not like the idea of giving up control of the property at this time.

- **MOTION #52 OF 2012**

MR. MCNEILL MOTIONED TO DENY THE REQUEST BY PAUL SPAS TO USE THE TOWN LAND TO GRAZE CATTLE. MR. WHITNEY SECONDED AND THE MOTION WAS CARRIED UNANIMOUSLY.

- **HIGHWAY BUILDING PROJECT (CHANGE ORDERS) – Confirm Electric Changes by Vidal Electric**

Mrs. Carlson said she was sure the work had been completed on these change orders, but she wanted to get them into the record.

- **MOTION #53 OF 2012**

ON A MOTION MADE BY MR. WHITNEY AND SECONDED BY MR. MC NEILL THE FOLLOWING CHANGE ORDERS FROM VIDAL ELECTRIC FOR WORK ON THE NEW HIGHWAY BUILDING PROJECT WERE APPROVED:

1) **\$4,700.00 submitted 2/1/12** – 1) Remove existing 200 amp panel and install a 200 amp fused disconnect in its place; 2) Add a 200 amp manual transfer switch to the right of fused disconnect. 3) Re-install 200 amp breaker panel to the right of the transfer switch. 4) Damaged outside wires to be repaired and re-routed through 2” conduit to the right side of the meter cabinet, and then the 2” conduit on right side of meter cabinet would be re-routed to the conduit on the left side of cabinet so that there will still be a spare 2” conduit from the new building to the national grid pole. (This includes replacing one of the 3 wires in the conduit because of damage). 5) Includes all material and labor (any ditching would be done by the town).

- 2) **\$1,050.00 submitted 3/6/12** – 1) On 2nd floor, add four more 4’ lights and four 20 amp receptacles. 2) As per building inspector add in Hallway by the office, one exit sign and one emergency light unit.
- 3) **\$1,590.00 submitted 3/9/12** – 1) Supply and install three white 52” ceiling fans in the truck garage. 2) Each fan to be wired on a separate speed control. 3) Labor for project.

THE MOTION WAS CARRIED UNANIMOUSLY.

- **2012 EMPLOYEE HANDBOOK – UPDATE AND RATIFICATION - NYS PESH**

Mrs. Carlson said the inspector from PESH had come to inspect the Town Building to see if all the changes requested had been made. Mrs. Carlson said the changes had been approved and she had requested that the Violence in the Workplace Policy; Ethics Policy and Hazardous Response Policy be included in the Employee Handbook.

- **MOTION #54 OF 2012**

ON A MOTION MADE BY MR. WHITNEY AND SECONDED BY MR. MCNEILL THE FOLLOWING ADDITIONS/CHANGES WERE MADE TO THE EMPLOYEE HANDBOOK:

- Addition of Article 25 Code of Ethics as reaffirmed 1/9/12

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- Addition of Article 3.2 Workplace Violence Prevention Policy & Incident Reporting as adopted 2/13/12
- Addition of Article 24 Hazardous Response for First Responders as adopted 4/9/12
- **Revision 4/9/2012** – *Article 6.1; Highway Employees’ Wage Schedule shall read as follows:*

The hourly rate and regular overtime rate for full time highway employees shall be as adopted at the January Town Board Meeting in the Reorganization Schedule of Salaries and Appointments. The Deputy Superintendent is to receive \$.50 more per hour than a regular M.E.O.

- **Revision 4/9/2012** – *Article 23. MILEAGE shall read as follows: If a personal vehicle is used for authorized town business, reimbursement will be paid at the established Internal Revenue Service rate. This rate will be reviewed annually and shall be as adopted at the January Town Board Meeting in the Reorganization Schedule of Salaries and Appointments.*

THE MOTION WAS CARRIED UNANIMOUSLY.

- **NEW TRANSFER STATION STICKERS**

Mrs. Thomas provided samples of inside mount cling stickers (\$.65 each) and outside mount stickers (\$.35 each) as designed by Molly Brown Signs. She said the sticker would indicate the following for authorized users of the transfer station: the license plate number; number of households served (encircled); address of rental property and “R” encircled. She said the stickers should be mounted on the rear window of a vehicle so that license plates and stickers could be quickly checked. She said the town had indicated that they would cover the cost of the initial sticker and additional stickers for second cars would be at the owner’s expense.

Mr. McNeill said he would like to see the cling sticker done in a reverse style so that the emblem and town name appear correctly.

There was general discussion of how the stickers would be used and it was commented that the stickers should be tested in tinted windows to see how visible they are.

- **MOTION #55 OF 2012**

ON A MOTION MADE BY MR. WHITNEY AND SECONDED BY MR. MCNEILL THE TOWN CLERK WAS AUTHORIZED TO PURCHASE NEW TRANSFER STATION STICKERS. THE MOTION WAS CARRIED UNANIMOUSLY.

- **DISPOSAL OF LARGE HOUSEHOLD ITEMS (i.e. Mattresses, Furniture)**

- **MITCHELL PROPERTY APPRAISAL – PROPERTY LINES**

Mrs. Carlson said she would like to table discussion of the Mitchell property until Mr. Stow and Mr. Sena are available to review and offer input.

- **MOTION #56 OF 2012**

ON A MOTION MADE BY MR WHITNEY AND SECONDED BY MR. MCNEILL, DISCUSSION ON THE MITCHELL PROPERTY APPRAISAL WAS TABLED UNTIL ALL BOARD MEMBERS ARE PRESENT. THE MOTION WAS CARRIED UNANIMOUSLY.

- **CHUCK KELSEY – RADIO IN TOWN CLERK’S OFFICE**

Mrs. Carlson said Chuck Kelsey has expressed an interest in purchasing the radio in the clerk’s office that is no longer in use.

Mr. Strickland said he had no problem with that.

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- **MOTION #57 OF 2012**

ON A MOTION MADE BY MR. MCNEILL AND SECONDED BY MR. WHITNEY, THE SUPERVISOR WAS AUTHORIZED TO SELL THE RADIO IN THE CLERK’S OFFICE TO CHUCK KELSEY FOR \$1.00. THE MOTION WAS CARRIED UNANIMOUSLY.

- **PROPERTY MAINTENANCE LAW – (Revisions Received from D. McCord 4/9/12)**

Mrs. Carlson said since we just received the revisions today she would entertain a motion to table it again for review of the revisions.

- **MOTION #58 OF 2012**

MR. MCNEILL MOTIONED TO TABLE THE PROPERTY MAINTENANCE LAW FOR REVIEW OF REVISIONS RECEIVED 4/9/12.

Discussion: Mr. Whitney asked if the changes were the ones the board had asked them to make.

Mrs. Carlson said we had just received it today and she would still like to review them.

MR. WHITNEY SECONDED AND THE MOTION WAS CARRIED UNANIMOUSLY.

- **NEW BUSINESS:**

- **BROKENSTRAW CREEK RESOLUTION (Copy included in Minutes)**

Mrs. Carlson said that the Western PA Conservancy has completed the Brokenstraw Creek Watershed Conservation Plan. She said that part of North Harmony is in that watershed and they are requesting that we pass a motion supporting that resolution. Mrs. Carlson read the resolution into the record.

- **MOTION #59 OF 2011**

MR. WHITNEY MOTIONED TO ENDORSE THE BROKENSTRAW CREEK WATERSHED RESOLUTION (copy included in minutes). MR. MCNEILL SECONDED AND THE MOTION WAS CARRIED UNANIMOUSLY.

- **REDUCTION OF PRICE FOR SENIOR DOG LICENSE**

Mrs. Carlson said we had received a request from one of the town residents to do something about reducing the price of dog licenses for seniors to cover all dogs instead of just one dog. She said Mrs. Thomas had done some research and discovered that North Harmony is the only town in the area that offers any type of senior discount. She gave the following amounts for dog licenses:

<u>Town/City</u>	<u>\$ un-spay/un-neuter lic.</u>	<u>\$ spay/neutered lic.</u>
Jamestown	22.00	15.00
Ellicott	18.00	10.00
Chautauqua	13.00	5.00
N. Harmony	13.00	6.00

Mrs. Carlson asked if there was any inclination by the board to extend a further discount to senior dog owners.

Mr. McNeill and Mr. Whitney said no.

- **DAVE MUNSEE – CORN STAND AT ASHVILLE 4 CORNERS**

Mr. Munsee said he would like to have a corn/produce stand at the 4 corners as he had last year from 7/1/12 through 10/31/12.

Mrs. Carlson asked if he had run into any problems down there.

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Mr. Munsee said no, it has gone well

Mrs. Thomas asked if the water garden would present any type of problem.

Mrs. Carlson said it shouldn't affect it. She said they will be doing some additional planting there and building an educational kiosk which might draw some interest and business for Mr. Munsee.

Mrs. Thomas said Mr. Munsee had provided a certificate of liability insurance that expires on 9/15/12, and he would need to update that certificate at that time.

Mr. Munsee said if he was still doing business there at that time he would provide the certificate.

- **MOTION #60 OF 2012**

ON A MOTION MADE BY MR. MCNEILL AND SECONDED BY MR. WHITNEY, DAVE MUNSEE WAS AUTHORIZED TO HAVE A CORN/PRODUCE STAND ON TOWN PROPERTY LOCATED AT THE 4 CORNERS IN ASHVILLE FROM 7/1/12 THROUGH 9/15/12. THE MOTION WAS CARRIED UNANIMOUSLY.

- **WEED MATTING NEAR THE DOCK AT THE FERRY**

Mrs. Carlson said the town has purchased two weed control mats to put down near the dock at the Ferry. She said this is a demonstration project and they are supposed to be installed tomorrow.

- **PESH – HIGHWAY VIOLATIONS**

Mrs. Carlson said the Public Employee Safety and Health (PESH) inspector had visited the highway and there is a list of projects that need to be completed in order to be in compliance when part of the old building is demolished and renovated.

Mr. Strickland said he has contracted with Overhead Door to do the work on the old block building and the cold storage building. He said he is looking to get an extension from PESH on the wood portion of the building that is to be torn down. He said the PESH Inspector said that should not be too much of a problem. He said Overhead Door will be putting on a failsafe electric eye to keep the doors from closing on anything.

- **“TALKING TRASH” – Lets do roadside clean up to make North Harmony look great**

Mrs. Carlson said Dan Thomas had contacted her and suggested the town “talk trash”. He asked that residents be encouraged to clean up trash on roadsides and in front of their properties. She said if anyone has trash near their property and are not able to pick it up, if they call the building, we will try to arrange pick up. She said it is a simple thing to do and it would certainly improve the looks of our roadsides.

- **RESOLUTIONS TO ESTABLISH CAPITAL RESERVE FUND ACCOUNTS: GENERAL FUND FOR A NEW TOWN BUILDING AND HIGHWAY FUND FOR EQUIPMENT PURCHASE**

- **MOTION #61 OF 2012**

MR. WHITNEY MOTIONED THAT THE TOWN ADOPT THE FOLLOWING RESOLUTION TO ESTABLISH A CAPITAL RESERVE FUND AT A MAXIMUM COST OF \$1,000,000.00 TO FINANCE THE CONSTRUCTION OF A NEW TOWN ADMINISTRATION BUILDING. MR. MCNEILL SECONDED AND THE MOTION WAS CARRIED UNANIMOUSLY.

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RESOLUTION

Establishing a Capital Reserve Fund to Finance Construction of a Town Administration Building

RESOLVED, that pursuant to section 6-c of the General Municipal Law, as amended, there is hereby established a capital reserve fund to be known as the "Town of North Harmony Administration Building Construction Reserve Fund" (hereinafter "Reserve Fund"). The purpose of this Reserve Fund is to accumulate moneys to finance the cost of a specific capital improvement. The specific capital improvement to be financed from the Reserve Fund is the construction of a Town of North Harmony Administration building. The estimated maximum cost of such capital improvement is \$1,000,000.00.

The Town Supervisor is hereby directed to deposit and secure the moneys of this Reserve Fund in the manner provided by section 10 of the General Municipal Law. The Town Supervisor may invest the moneys in the Reserve Fund in the manner provided by section 11 of the General Municipal Law, and consistent with the investment policy of the Town of North Harmony. Any interest earned or capital gains realized on the moneys so deposited or invested shall accrue to and become part of the Reserve Fund. The Town Supervisor shall account for the Reserve Fund in a manner, which maintains the separate identity of the cash and investments of the Reserve Fund.

Except as otherwise provided by section 6-c of the General Municipal Law, expenditures from this Reserve Fund shall be made only for the purpose for which the Reserve Fund is established. No expenditure shall be made from this Reserve Fund without the approval of this governing board and without such additional actions or proceedings as may be required by section 6-c of the General Municipal Law.

This resolution is subject to permissive referendum pursuant to subdivision 4 of section 6-c of the General Municipal Law.

- **MOTION #62 OF 2012**

MR. MCNEILL MOTIONED THAT THE TOWN ADOPT THE FOLLOWING RESOLUTION

ESTABLISHING A CAPITAL RESERVE FUND TO FINANCE ACQUISITION OF HIGHWAY DEPARTMENT EQUIPMENT. MR. WHITNEY SECONDED AND THE MOTION WAS CARRIED UNANIMOUSLY.

RESOLUTION
Establishing a Capital Reserve Fund to Finance Acquisition of Highway Department Equipment

RESOLVED, that pursuant to section 6-c of the General Municipal Law, as amended, there is hereby established a capital reserve fund to be known as the "Highway Equipment Acquisition Reserve Fund" (hereinafter "Reserve Fund"). The purpose of this Reserve Fund is to accumulate moneys to finance the cost of a type of equipment. The type of equipment to be financed from the Reserve Fund is the acquisition of Highway Department equipment.

The Town Supervisor is hereby directed to deposit and secure the moneys of this Reserve Fund in the manner provided by section 10 of the General Municipal Law. The Town Supervisor may invest the moneys in the Reserve Fund in the manner provided by section 11 of the General Municipal Law, and consistent with the investment policy of the Town of North Harmony. Any

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interest earned or capital gains realized on the moneys so deposited or invested shall accrue to and become part of the Reserve Fund. The Town Supervisor shall account for the Reserve Fund in a manner, which maintains the separate identity of the cash and investments of the Reserve Fund.

Except as otherwise provided by section 6-c of the General Municipal Law, expenditures from this Reserve Fund shall be made only for the purpose for which the Reserve Fund is established. No expenditure shall be made from this Reserve Fund without the approval of this governing board and without such additional actions or proceedings as may be required by section 6-c of the General Municipal Law, including a permissive referendum if required by subdivision 4 of section 6-c.

• **REPORTS:**

JAY GOULD, LEGISLATOR:

Mr. Gould said the following had occurred in the Legislature:

- Mr. Gould said the county had passed a motion on 3/28/12 that gives the towns' permission to bring any roadside trash to the landfill at no cost between 4/21-5/19/12 (tires not included). The landfill requests one week notice if trash is to be brought there for disposal.
- Appointments were made to various boards (Martha Anderson appointed to Parks)
- Resolution to create a board to work on re-apportionment for 19 Districts. Mr. Gould said board members include: One member of the Chautauqua Co. League of Women Voters; One member of the Chamber of Commerce; Four Private Citizens; Two County Legislators. He said they have conducted their first meeting and he felt it went very well.
- Lake Erie Management Commission formed
- Passed Resolution for court security in North Harmony (not to exceed \$6,000 at \$27.64/HR)

- Appointed new Director of Finance, Susan Marsh
- Passed Resolution for bonding of 2 dorms at JCC
- Tax agreement with Jamestown and Dunkirk was pulled
- Resolution to increase sales tax to 8.25% and hold towns' harmless was pulled because NYS may give counties permission to set their own tax rates (should know within 30 days).

Mrs. Carlson asked how NYS was going to manage that. Mr. Gould said if the counties can raise their own sales tax then NYS will not have to raise their tax rates. Mrs. Carlson said that makes sense.

RANDY HOLCOMB, ASSESSOR:

Mrs. Carlson said that Grievance Day is scheduled for Wednesday, 5/23/12, 3-8:00 PM at the Municipal Building, 2 Academy St., Mayville, NY.

DAN STRICKLAND, HIGHWAY SUPERINTENDENT:

Mr. Strickland said they have made quite a bit of headway on work at the new building. He said they had taken a break last week and had not worked on it. He said they have been working on the roads; grading around the new building with Chautauqua's dozer; painting the floors in the new building; Schwann Painting is taping the drywall; heating system is done; Suit Cote is going to re-profile the driveway between the new building and old building and the parking area at no cost to the town (except oil) so they can practice with their new machine. He said they are working on ditching and will be hydro-seeding soon. He said they had graded the dirt roads. He said the county has offered their help with Cheney Bridge; advice on tearing

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off the portions that need to be removed and welders to do necessary welding. He clarified that a single lane bridge does not cost half the price, but would cost half the materials needed for repair.

Mr. Spinner asked if there was an estimated time to begin the project.

Mr. Strickland said it would be later in the summer or early fall.

HOWARD PEACOCK, JUSTICE:

Mr. Peacock said that Mr. Bensink and Mrs. Stow are both on vacation so he has no court report to present to the board. He said he would like the board to consider a computer upgrade or change because currently Mrs. Stow's is the only computer that has the program and only she can use it. He said there are a lot of things coming that the judges will have to do online (i.e. judges report of filing).

Mrs. Carlson asked if they could get additional funding or grants from the Unified Court System.

Mr. Peacock said when Mr. Bensink and Mrs. Stow get back he would like to discuss it with them.

Mrs. Thomas asked if they were talking about software programs for the judge's computers.

Mr. Peacock said he was not sure, but it would be good to have them for filing arraignments' which must be done online. He said when they had attended the Justice convention at Niagara Falls there were a lot of vendors for different computer programs and it may be time for an upgrade to the system so the judges can do some things themselves. He said neither Mrs. Peacock nor Mrs. Spas could access Mrs. Stow's program.

Mrs. Carlson agreed that the judge's should have their own access and access codes.

Mrs. Spinner asked if a part of the money brought in from tickets, fines, etc. could be used to purchase equipment for the court.

Mr. Peacock said all funds are sent to the Comptroller and they send back the town's share of those funds.

Mrs. Carlson said some of those funds can be used for equipment and the Unified Court System also provides grant funding.

BRAD LAWSON, ZONING C.E.O.:

Mr. Lawson said it had not been a busy month as far as permits, but a lot was going on (i.e. phone calls, proposed projects, etc.). He said there have been a couple of good projects that brought up the dollar value; one at Sunshine Village and a new home on Cheney Road. He said there are several more lots there that the owners are hoping to sell. He said the home on Havercamp has become an issue and he will give the owner one more chance to take care of it before he takes the matter to the town attorney. He said this week he will condemn the property as it is a safety hazard. He said he had met with the fire commissioners about the building in Ashville. He said Mr. Radka had looked at it and there was discussion of a few things with the commissioners. He said Mr. Radka has also looked at the old highway building and indicated that the block portion looks fine and with a little work it will be good for use. Mr. Radka said he sees no reason why the wooden portion can't be torn off.

Mrs. Carlson said former Highway Superintendent, Bob Pickett had re-affirmed that the roof on the old building was not replaced but was repaired with a rubber roof.

Mr. Strickland said there aren't any leaks in the roof in the concrete portion of the building.

Mr. Lawson said the Library is planning to replace the sign out front and will need to appear at the Zoning Board of Appeals this month. He asked if the board would be willing to waive the variance fee and the permit fee (total \$45).

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- **MOTION #63 OF 2012**

MRS. CARLSON MOTIONED TO WAIVE THE BUILDING PERMIT FEES TOTALING \$45.00 FOR THE CONSTRUCTION OF A NEW SIGN AT THE ASHVILLE LIBRARY. MR. MCNEILL SECONDED AND THE MOTION WAS CARRIED UNANIMOUSLY.

NANCY THOMAS, TOWN CLERK (copy in Minute Book):

Mrs. Thomas said tax collection was complete and she would present a final report at the next board meeting. She said unpaid taxes are lower this year than last and hopes this is a good sign for residents.

- **MOTION #64 OF 2012**

ON A MOTION MADE BY MR. MCNEILL AND SECONDED BY MR. WHITNEY, THE TOWN CLERK'S REPORT WAS ACCEPTED AS PRESENTED AND THE MOTION WAS CARRIED UNANIMOUSLY.

SALLY P. CARLSON, SUPERVISOR (copy in Minute Book):

- **MOTION #65 OF 2012**

MR. MCNEILL MOTIONED THAT THE SUPERVISOR'S REPORT BE ACCEPTED AS PRESENTED. MR. WHITNEY SECONDED AND THE MOTION WAS CARRIED UNANIMOUSLY.

- **COMMITTEE MEETING FOR VETERAN'S MONUMENT**

Mrs. Carlson said the Veteran's Committee had met and she had spoken to Rex Tolman. She said Mr. Tolman would like to meet with them at Veteran's Park to come up with ideas of what they would like to do.

- **MOTION #66 OF 2012**

MR. WHITNEY MOTIONED TO PAY THE GENERAL FUND VOUCHERS AS AUDITED AND REVIEWED EARLIER. MR. MCNEILL SECONDED AND THE MOTION WAS CARRIED UNANIMOUSLY.

- **MOTION #67 OF 2012**

MR. WHITNEY MOTIONED TO PAY THE HIGHWAY FUND VOUCHERS AS AUDITED AND REVIEWED EARLIER. MR. MCNEILL SECONDED AND THE MOTION WAS CARRIED UNANIMOUSLY.

- **MOTION #68 OF 2012**

ON A MOTION MADE BY MR. MCNEILL AND SECONDED BY MR. WHITNEY THE MEETING WAS ADJOURNED AT 8:15 PM.

Town Clerk