

**TOWN OF NORTH HARMONY
YEAR END TOWN BOARD MEETING
MONDAY, 12/28/09 PM**

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| SALLY P. CARLSON, SUPERVISOR | PRESENT |
| RALPH WHITNEY, COUNCILMAN | PRESENT |
| ART THOMAS, COUNCILMAN | PRESENT |
| FRANK STOW, COUNCILMAN | PRESENT |
| DICK SENA, COUNCILMAN | PRESENT |

OTHERS PRESENT: Jay Gould, Legislator; Dave Stapleton, Attorney; Pat O'Brien, Bill Stratton, Highway M.E.O.'s; Robin Miller, Bookkeeper; Penny Best, Deputy Town Clerk; Everett Bensink, Justice; Nancy Thomas, Town Clerk

- **PLEDGE**

- **CORRESPONDENCE:**
 1. **SENATOR YOUNG – LETTER TO ART THOMAS - Working toward a Constitutional spending cap and requesting that persons interested in supporting this cap go to her website**

 2. **BILL PARMENT – LETTER TO ART THOMAS in support of the emergency room at Westfield Hospital and stating his continued work to help find options to support that service**

 3. **SOUTHERN TIER WEST - NYSERDA FUNDING OPPORTUNITIES CONFERENCE FOR ENERGY 1/7/09 AT SALAMANCA**

Mrs. Carlson said weather permitting; she plans to attend the conference and hopefully get some ideas for funding of solar panels and for reducing the town's energy costs.

 4. **SOUTHERN TIER WEST – NEWSLETTER**

 5. **WASTE AND RECYCLING – NEWSLETTER**

- **OLD BUSINESS:**

- **NEW BUSINESS:**

- **POLICY AND PROCEDURE FOR THE PAYMENT OF PLANNING BOARD MEMBERS**

Mrs. Carlson said this year the Planning Board has had a number of meetings; some of them being special meetings (i.e. joint session of Zoning, Planning; informational meeting). She said the board needs to decide if they will be paid per meeting or for one monthly meeting.

Mr. Whitney said this is the second year the board has been paid and perhaps the language of the initial motion had been general and not clear.

Mr. Sena said it should probably be just for the monthly meetings.

Mrs. Carlson asked if the number of monthly meetings should be one or two.

Mr. Sena said he would think that if with 10 days notice there is an important issue (i.e. a large project) that needs to be reviewed by the Planning Board and requires an extra monthly meeting, perhaps that would be the exception to the payment policy.

TOWN BOARD (YEAR END)

Mrs. Carlson said she thinks the Town Board needs to authorize any extra meetings and suggested that the reimbursement be for once a month unless the board authorizes additional expenditures. Mrs. Carlson said the Planning Board usually meets from 7-9:00 PM and those hours are filled with work on the Comprehensive Plan with Don McCord, Consultant.

Mr. Sena said that the work the Planning Board and Mr. McCord are doing on the Comprehensive Plan would be far more costly if performed by other entities.

MOTION #180 OF 2009

MR. SENA MOTIONED TO PAY THE PLANNING AND ZONING BOARD'S \$50/PER MEETING ON A ONCE A MONTH BASIS UNLESS AN ADDITIONAL MEETING IS NEEDED AND AUTHORIZED BY THE TOWN BOARD. MR. STOW SECONDED AND THE MOTION WAS CARRIED UNANIMOUSLY.

- DISCUSSION OF EMPLOYEE HANDBOOK AND AUDIT OF JUSTICE BOOKS – Scheduled for Tuesday, 1/5/10 at 7:00 PM

- 2009 YEAR END TRANSFER OF FUNDS

Mrs. Carlson reviewed the transfers for 2009 and noted that the Transfer Station account is over in 2009 and funds may have to be transferred next year to amend the budget. She also noted that there may be additional transfers that the bookkeeper needs to make that will be identified at the January, 2010 meeting.

MOTION #181 OF 2009

MR. THOMAS MOTIONED TO ACCEPT THE INTERFUND TRANSFERS FOR 2009 AS PROVIDED BY THE SUPERVISOR AND ANY ADDITIONAL, AS NECESSARY, THAT WILL BE REPORTED AT THE JANUARY, 2010 BOARD MEETING. MR. SENA SECONDED AND THE MOTION WAS CARRIED UNANIMOUSLY.

- ESTABLISHMENT OF PAYROLL FOR 2010

Mrs. Carlson said Mrs. Miller has provided a list of payroll amounts that should be approved so that she can administer payrolls for the initial portion of January, 2010, until the regular board meeting on 1/11/10.

MOTION #182 OF 2009

MR. WHITNEY MOTIONED THAT THE TOWN APPROVE THE 2010 SALARIES AND APPOINTMENTS AS PROVIDED (copy included with minutes). MR. STOW SECONDED AND THE MOTION WAS CARRIED UNANIMOUSLY.

- HOURLY SALARY OF DIANA BEAN (Cleaning Lady)

Mrs. Miller asked if Mrs. Bean would be receiving an increase in hourly salary this year. Her current hourly rate is \$9.50/HR.

Mr. Sena said he would think that \$9.50/HR was a good rate.

Mrs. Thomas said most cleaning services start at about \$15.00/HR. and she does a good job.

There was further general discussion of the pay rate for Mrs. Bean.

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MOTION #183 OF 2009

MR. WHITNEY MOTIONED THAT THE SALARY OF DIANA BEAN, CLEANING LADY, BE RAISED TO \$10.00/HR. EFFECTIVE 1/1/10. MR. THOMAS SECONDED. MRS. CARLSON, YES; MR. WHITNEY, YES; MR. STOW, YES; MR. THOMAS, YES; MR. SENA, NO. **THE MOTION WAS CARRIED BY A VOTE OF 4 YES; AND 1 NO.**

- **SWEARING IN CEREMONY, SUNDAY, 1/3/2010, 1:00 PM, SENIOR CITIZEN BLDG.**
- **2010 TOWN/COUNTY TAX ROLL**

Mrs. Thomas said the 2010 tax roll has been received. She said the rate is \$11.75 per \$1,000.00 of assessed value. She said that collection begins on 1/11/10.

Mrs. Carlson said since the town is at 100% valuation and both the town and county rates are down, the bills should be less this year.

MOTION #184 OF 2009

MR. WHITNEY MOTIONED TO PAY THE GENERAL FUND BILLS AS AUDITED AND REVIEWED EARLIER. MR. STOW SECONDED **AND THE MOTION WAS CARRIED UNANIMOUSLY.**

MOTION #184 OF 2009

MR. WHITNEY MOTIONED TO PAY THE HIGHWAY FUND BILLS AS AUDITED AND REVIEWED EARLIER. MR. SENA SECONDED **AND THE MOTION WAS CARRIED UNANIMOUSLY.**

MOTION #185 OF 2009

MR. THOMAS MOTIONED FOR ADJOURNMENT AT 2:00 PM. MR. WHITNEY SECONDED **AND THE MOTION WAS CARRIED UNANIMOUSLY.**

Nancy Thomas
Town Clerk