

TOWN OF NORTH HARMONY  
BOARD MEETING  
Monday, May 12, 2008 8:00pm

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SALLY P. CARLSON, SUPERVISOR	PRESENT
ROB YATES, COUNCILMAN	ABSENT
RALPH WHITNEY, COUNCILMAN	PRESENT
BETH WARD, COUNCILWOMAN	ABSENT
ART THOMAS, COUNCILMAN	PRESENT

**OTHERS PRESENT:** Jay Gould, Legislator; Gary Ryan, Highway Sup't.; Dave Stapleton, Attorney; John Jablonski, III, CWC; Jack & Judy Handkammer, Dave Lloyd, Hazard Mitigation, Howard Peacock, Justice; Thomas Reitz, Lauren Hoyt, Dick Amidon, Pete & Lynn Smith, Bob Fredrickson, Nancy Thomas, Town Clerk

- PLEDGE
- MINUTES
  
- MOTION #67 OF 2008  
ON A MOTION MADE BY MR. WHITNEY AND SECONDED BY MR. THOMAS THE  
MINUTES OF THE 4/14/08 TOWN BOARD MEETING WERE APPROVED UNANIMOUSLY.
  
- PUBLIC COMMENT

**JOHN JABLONSKI, III, CWC – PURCHASE OF 3.5 ACRES (“SANDY BOTTOM”)**

**Mr. Jablonski** said Bettina Wilkinson has signed a contract to sell 3.5 acres including 208' of lake shore (715' to 730' in depth) to the CWC. He said the property is situated adjacent to the northwest of the end of Wells Bay Road (*ref. letter and map location dated 5/12/08 from CWC, copy incl. in minute book*). He further stated that the CWC needs the town's endorsement in order to apply for NYS grant funds (up to 50%) for this acquisition but they would purchase it regardless of state funding if necessary.

**Mrs. Carlson** asked about the assessed value of the property and said she would contact Mr. Holcomb to find this out. She also asked what the CWC intended to pay for the property.

**Mr. Jablonski** said he did not wish to discuss the asking price for the property.

**Mrs. Carlson** if there was any feature that made it so attractive for purchase.

**Mr. Jablonski** said it is a popular boating area.

**Mrs. Thomas** said it is a very popular area for anchoring and swimming on the lake because the water is shallow and the area protected.

**Mr. Thomas** stated he feels it is important to preserve any areas of the lakefront regardless of monetary compensation.

**Mr. Whitney** asked if Mr. Holcomb should be contacted before a decision is made. He questioned what impact this removal would have on the tax base.

**Mrs. Carlson** said probably not very significant and it is not an area that would typically be developed.

**Mr. Gould** asked if it might be turned over to the state as some parcels have been in the past.

**Mr. Jablonski** said they have no plans for that since the state would want access to Rt. 394 and the intent would not be to have people walking it on a regular basis. He said the understanding is that they would want to hold onto the property themselves.

**Mrs. Carlson** remarked on the fact that North Harmony has significant amounts of properties that are tax exempt. She said she does not have a problem with this purchase.

**TOWN BOARD**

**Mr. Lloyd** asked if the CWC would entertain the idea of having the town build a snow plow turnaround there.

**Mr. Jablonski** said he did not think that would work out very well but they would look at it.

MOTION #68 OF 2008

ON A MOTION MADE BY MR. THOMAS AND SECONDED BY MR. WHITNEY THE FOLLOWING RESOLUTION WAS ADOPTED UNANIMOUSLY.

WHEREAS, the Chautauqua Watershed Conservancy, Inc. is applying to the New York State Office of Parks, Recreation and Historic Preservation (OPRHP) for a grant under the Environmental Protection Fund for a park project to be located on Chautauqua Lake at Sandy Bottom at Wells Bay Road, a site located within the territorial jurisdiction of this Board; and

WHEREAS, as a requirement under the rules of these programs, said not-for-profit corporation must obtain the “approval/endorsement of the governing body of the municipality in which the project will be located”,

NOW, THEREFORE, be it resolved by this august body that the Board of the Town of North Harmony hereby does approve and endorse the application of the Chautauqua Watershed Conservancy, Inc. for a grant under the Environmental Protection Fund for a park project known as the Chautauqua Lake Shore Lands Conservation Project and located within this community.

JUDY HANDKAMMER – LONGVIEW AVE. (ref. Town Board Minutes 8/13/07)

**Mrs. Handkammer** said she had appeared before the board in 2007 to call attention to the problem with water coming down the hill at Longview Ave. that had not existed before the state had installed a much larger pipe on Rt. 394. She said that at that meeting it had been established that the land needed to be surveyed to determine who owned what. She said Mrs. Carlson had advised that the survey was complete. She said Mr. Lloyd had advised that when the state does a large job of this type they set aside money to correct any problems created and his responsibility would be to attempt to get that funding to make corrections. Mrs. Handkammer said that nothing has been done to correct the problem and the landscape continues to erode and change due to the flow of water. She said dumping of trees and branches continues in the culvert at Longview and Chautauqua Ave.. She said she had made seven calls to Mr. Ryan and has not received any response. She said she had been told that an easement would be required to permit the town to move the pipe that allows water to run through their property to the lake.

**Mr. Lloyd** said unfortunately he had not been able to get funding from the state. He said he has worked with county engineers with respect to the flood plain and there are approximately 78 acres of watershed property that drain into the stream through the Handkammer’s property. He said the state put in 54” pipe on Rt. 394 but when it gets down to Longview the pipe there is very small for what is needed to prevent overflow into their property and adjoining neighbors. He said the town cannot work on private property but the possibility of putting in a 24” pipe from the town ditch coming down the corner to the other side of the road ROW to the property relieving some of the pressure has been discussed.

**Mr. Ryan** said a number of drainage changes would be needed to correct the problem. He said if the easement were obtained the Highway Dept. would correct the problem.

**Mrs. Carlson** asked **Mr. Stapleton** if he could draw up paperwork for Mrs. Handkammer to sign so that the town can take care of the problem.

**Mr. Stapleton** said a temporary construction easement could be drawn up with a description.

**Mrs. Carlson** said it would be done.

**TOWN BOARD**

**Mr. Lloyd** said more than a temporary easement through the Handkammer property would be necessary for the town to not only correct the problem, but to also maintain it using a headwall.

**Mr. Stapleton** said a permanent easement could be done. He said there are incidents of private land owners allowing this so that town roads can be maintained.

**Mrs. Carlson** said that perhaps they could all get together, look at the survey, and work out the details. She asked for a meeting between the parties involved and the counties engineers to take place tentatively on Thursday 5/15/08 to see what can be done.

- **CORRESPONDENCE:**

**Mrs. Carlson said the following correspondence has been received and is available for review.**

1. **Lyle Jensen – 4/14/08 Fire**

**Mrs. Carlson** said she received a letter from Mr. Jensen stating that at 3:00 AM Mr. Sample was burning a large pile of debris (including plastics) adjacent to his property and the stench has filled his home as well as other neighbors. She asked Mr. Lawson if he had heard from Mr. Jensen and what authority the town has in the matter.

**Mr. Lawson** said only on Saturday when the fire department was burning a barn in the area. He said the only authority is what the health department rule is regarding no open burning. He said he would send a letter to Mr. Sample advising him of the no burning rule and tell him he will have to find an alternate way to take care of his rubbish. He said he would also notify Mark Stow at the Health Dept. of the letter.

**Mrs. Carlson** asked him to also send a copy of the letter to Mr. Jensen.

**Mr. Fredrickson** said the fire department had problems with Mr. Jensen when they were trying to burn a barn in the area. Mr. Fredrickson said according to neighbors, Mr. Jensen also burns trash on his property frequently.

2. **STW – Municipal Newsletter**

3. **Assessor - Notice of Completion of Tentative Roll**

4. **Emergency Services – Public Officials Conference, Wed. 5/14/08 – Local Emergencies and Disaster Planning 9:30 – 2:00**

5. **NYSDOS – ARC Grant**

6. **Chautauqua Co. Workman’s Comp**

7. **Chautauqua Co. Executive – Stepping Into Action**

8. **Chaut. Co. Visitors Bureau – Newsletter**

9. **Seneca Trail Resources – Newsletters**

10. **NYMIR – Year End Results**

11. **Robert H. Jackson Center**

12. **NYS Environmental Excellence Award**

**TOWN BOARD**

13. Chaut. Co. Sales Tax Distribution 1<sup>st</sup> Qtr. 2008 \$123,746.50

14. NYS Environmental Protection Fund

15. CHIPS – Notification of amount for 2008 - \$108,000.00

Mr. Ryan said the budgeted amount was \$88,315.00 and asked for the budget to be amended.

MOTION #69 OF 2008

MR. WHITNEY MOTIONED TO AMEND THE HIGHWAY BUDGET CHIPS DM5112 (\$88,351.00) TO REFLECT ACTUAL RECEIPTS OF \$108,615.00 FROM NYS (INCREASE OF \$20,264.00). MR. THOMAS SECONDED AND THE MOTION WAS CARRIED UNANIMOUSLY.

16. Jim Kurtz – Memorial Gazebo for Chautauqua Co. Workers at Erlandson Overlook

• ANNOUNCEMENTS:

1. Memorial Day Service at Veteran’s Park Ashville Sunday 5/25/08 at 1:30 PM

2. Grievance Day – Wednesday 5/28/08 at Town of Chaut. Offices in Mayville

A list of dates and times that the assessor/designee will be available with the tentative assessment roll for North Harmony has been posted.

3. Metal Collection at the Highway Transfer Station 6/7/08 and 8/30/08

4. Magnolia United Methodist Church Celebrating 150 Years on the weekend of 6/7-8/08 – Carolyn Stow, Pastor

5. Tire Recycling at the Highway Transfer Station 7/6-16/08

Mrs. Thomas said that there will be a limit of approximately 960 tires that the county will accept and they are gradually phasing out the tire collection program to end in 2010.

• OLD BUSINESS:

• SALE OF EQUIPMENT

Mr. Ryan said that sale of equipment brought in about \$20,000 in revenues to the town.

• ROLLER BIDS

Mr. Ryan said that bids had been opened at 3:00 on 5/12/08 with the Town Clerk present.

Tracey Road Equipment	2008 SAKAI 47.2	\$34,733.00
Baschmann Services	JCB Vibromax VMT 220	\$39,699.00
Monroe Tractor	Hamm HD12	\$32,604.00
Southworth Milton, Inc.	CAT CB24	\$33,749.00

Mr. Ryan said he had chosen the Baschmann Services JCB Vibromax VMT 220 because they had satisfied the full specifications required. He said other bidders had not been able to meet all of the specifications.

**TOWN BOARD**

**Mrs. Carlson** asked if he had specified a particular brand.

**Mr. Ryan** said yes, a Vibromax.

MOTION #70 OF 2008

MR. THOMAS MOTIONED THAT THE BID OF BASCHMANN SERVICES FOR A JCB VIBROMAX VMT 220 ROLLER IN THE AMOUNT OF \$39,699.00 BE ACCEPTED. MR. WHITNEY SECONDED AND THEM MOTION WAS CARRIED UNANIMOUSLY.

- **LWRP**

MOTION #71 OF 2008

ON A MOTION MADE BY MR. WHITNEY AND SECONDED BY MR. THOMAS THE LWRP CONSISTENCY RESOLUTION WAS UNANIMOUSLY TABLED FOR FURTHER BOARD REVIEW.

- **CENSUS 2010**

**Mrs. Thomas** said she had completed and submitted the information for the 2010 Census with a great deal of help from Penny Best, Deputy Clerk. She said they had added approximately 200 homes to the Census role. She said she had been contacted by the US Census Bureau and they will use the information submitted.

- **OLD VOTING MACHINE AND CHAIRS**

**Mrs. Carlson** said the Harmony Historical Society has picked up the old voting machine and keys for permanent use in their historical display.

- **CONSOLIDATION OF ASSESSING SERVICES – Report from Randy Holcomb**

**Mrs. Carlson** said that at the last Supervisor's meeting Randy Holcomb had been the speaker and he gave some information regarding the consolidation of assessing services. Mr. Holcomb expressed the opinion that if these services are consolidated under the county there will be significant increase in the cost.

**Mr. Gould** said he agreed with Mr. Holcomb and his district is pretty well consolidated with Mr. Holcomb's services.

**NEW BUSINESS:**

- **WORKPLACE VIOLENCE – Appoint Committee to review facilities, make recommendations and complete policy (DVD \$495 – Training)**

**Mrs. Carlson** said she and Mr. Ryan had attended a seminar on Violence in the Workplace and the town needs to develop a policy to prevent violence in the workplace. She said this can be from people coming onto town sites, into buildings or into offices. She said she would like to form a committee to deal with the issue.

**Mr. Stapleton** said he had prepared a sample policy using documents from the Labor Department (Law 27b) and NYMIR that allows the town to develop this type of program using a committee. He said a sample questionnaire for employees was provided to help develop the policy. He said the law has been in effect for approximately 2 years and allows for municipalities, etc. to do a risk assessment on all programs and facilities. He said it should be reviewed and employees should be trained on a yearly basis to provide protective measures against harmful impacts.

**TOWN BOARD**

MOTION #72 OF 2008

MR. WHITNEY MOTIONED THAT THE VIOLENCE IN THE WORKPLACE SAMPLE POLICY SUBMITTED BY MR. STAPLETON BE PASSED AND A COMMITTEE BE CREATED TO PERFORM YEARLY REVIEWS. MR. THOMAS SECONDED AND THE MOTION WAS CARRIED UNANIMOUSLY.

**The Town of North Harmony Workplace Violence Prevention Policy & Incident Reporting**

The Town of North Harmony is committed to the safety and security of our employees. Workplace violence presents a serious occupational safety hazard to our agency, staff, and clients. Threats, threatening behavior, or acts of violence against employees, visitors, guests, or other individuals by anyone on Town of North Harmony property will be thoroughly investigated and appropriate action will be taken, including summoning criminal justice authorities when warranted. All employees are responsible for helping to create an environment of mutual respect for each other as well as clients, following all policies, procedures and program requirements, and for assisting in maintaining a safe and secure work environment.

This policy is designed to meet the requirements of NYS Labor Law 27b and highlights some of the elements that are found within our Workplace Violence Prevention Program. The process involved in complying with this law includes a workplace evaluation that is designed to identify the workplace violence hazards our employees could be exposed to. Other tools that will be utilized during this process includes establishing a committee made up of Town Board members, other elected officials and Authorized Employee Representatives who will have an ongoing role of participation in the evaluation process, recommending methods to reduce or eliminate the hazards identified during the process and investigating workplace violence incidents or allegations. All employees will participate in an annual Workplace Violence Prevention Training Program. This program will be reviewed and updated annually.

The goal of this policy is to promote the safety and well-being of all people in our workplace. All incidents of violence or threatening behavior will be responded to immediately upon notification. The Town of North Harmony has identified response personnel that include a member of management and an employee representative. If appropriate, the Town of North Harmony will provide counseling services or referrals for employees.

All Town of North Harmony personnel are responsible for notifying the contact person designated below of any violent incidents, threatening behavior, including threats they have witnessed, received, or have been told that another person has witnessed or received.

Designated Contact Person:

Name: Sally P. Carlson  
Title: Supervisor  
Employer: Town of North Harmony  
Phone: 716-789-3445  
Location: 3445 Old Bridge Road, Stow, NY 14785

**Mrs. Carlson** appointed that the following persons to the Workplace Violence committee: **Ralph Whitney, Art Thomas, Gary Ryan, Nancy Thomas and Howard Peacock.**

**TOWN BOARD**

**5/12/08 (pg. 7)**

- **ETHICS**

**Mrs. Carlson** said she needed additional time to study information in regard to the Ethics Policy.

MOTION #73 OF 2008

MR. THOMAS MOTIONED TO TABLE DISCUSSION OF THE ETHICS POLICY UNTIL NEXT MONTHS MEETING. MR. WHITNEY SECONDED AND THE MOTION WAS CARRIED UNANIMOUSLY.

- **BOND FOR MITCHELL PROPERTY AND BOCES**

**Mr. Stapleton** said the renewal is due on both the Mitchell and BOCES (paid by BOCES and Special District users) bonds.

MOTION #74 OF 2008

MR. WHITNEY MOTIONED TO AUTHORIZE THE SUPERVISOR TO EXECUTE THE DOCUMENTS WITH M&T BANK RENEWING THE MITCHELL BOND FOR PRINCIPLE AMOUNT AT \$73,000 AND INTEREST AT 2.36% WITH A MATURITY DATE OF 5/14/09. MR. THOMAS SECONDED AND THE MOTION WAS CARRIED UNANIMOUSLY.

MOTION #75 OF 2008

MR. THOMAS MOTIONED TO AUTHORIZE THE SUPERVISOR TO EXECUTE THE DOCUMENTS WITH M&T BANK RENEWING THE BOCES BOND FOR PRINCIPLE AMOUNT AT \$180,400 AND INTEREST AT 2.36% WITH A MATURITY DATE OF 5/22/09. MR. WHITNEY SECONDED AND THE MOTION WAS CARRIED UNANIMOUSLY.

- **RAISE FOR ROD ASEL - \$1 Per Hour Retroactive to 5/1/08**

MOTION #76 OF 2008

ON A MOTION MADE BY MR. WHITNEY AND SECONDED BY MR. THOMAS, HIGHWAY DEPT. MEO ROD ASEL WAS GIVEN A \$1.00/HR. RAISE RETROACTIVE TO 5/1/08. THE MOTION WAS CARRIED UNANIMOUSLY.

- **Raise for Pat O'Brien 7/1/08 and Insurance effective 7/1/08**

There was discussion of whether the deductible amount of \$2,200.00 paid by the town should be prorated for 6 months. It was decided that a review of previous minutes was necessary to determine this issue.

MOTION #77 OF 2008

ON A MOTION MADE BY MR. WHITNEY AND SECONDED BY MR. THOMAS A RAISE AND HEALTH INSURANCE FOR MEO PAT O'BRIEN WAS TABLED UNTIL THE JUNE, 2008 MEETING. THE MOTION WAS CARRIED UNANIMOUSLY.

- **PARKING ON WEST SIDE OF PANAMA-STEDMAN RD. – Request from Sandy Green**

**Mrs. Carlson** said that previously the county had placed no parking signs on both sides of the Panama-Stedman Rd. at the area encompassing the overpass at the I-86 exit. She said perhaps some type of parking arrangements could be discussed with the County or State for an area west of the ramp or on the Open Meadows Rd.

- **COMMUNITY HOST AGREEMENT FOR WINDMILLS AS PART OF ZONING – Perhaps refer to Planning Board for recommendation**

Mr. Lawson said zoning would need to be discussed in relation to this type of project. He said maybe the town could use as a guideline the regulations adopted by Chautauqua, Arkwright or Ellicott. He also noted that zoning for Adult Entertainment still needs to be addressed.

- **BIDS FOR PARK WORK**

Mrs. Carlson said no bids had been received for the concrete work at the Lighthouse Park. She said she would contact Tom Allison and his son Chad to see if they might be interested in doing the work.

- **BIDS FOR TOWN BUILDING**

Mrs. Thomas said that one bid had been received for the work at the town building. She indicated that before the bid is accepted, she would like to contact the bidder and discuss some additional work that was not addressed in the bid.

- **REPORTS:**

### **JAY GOULD, LEGISLATOR**

Mr. Gould said the following has occurred in the Legislature:

- Resolution for County Summer hours of 8:30-4:30 to begin 5/26/08 – 8/31/08
- Public Hearing Local Law 8-08 for tax exemption on home additions/improvements costing \$5,000-\$80,000 (does not include new construction)
- Resolution promoting use of local DMV which allows 12.7% of monies to remain at the local level
- Resolution for CLMC funding 2008 – 2% extra bed tax (\$333,521 out of estimated \$500,000 income)
- Resolution for construction of a 60x70' building for small equipment storage at the airport
- Resolution for reallocating salary grades for nurses at the County Home, Mental Hygiene and Public Health

Mr. Gould also noted that sales tax receipts are up.

### **HOWARD PEACOCK, JUSTICE (copy of report included in Minute Book)**

Mr. Peacock reported that the new court recording system is working well.

### **GARY RYAN, HIGHWAY SUPERINTENDENT**

Mr. Ryan said the Highway Dept. has been working on the following projects:

- Patching roads
- installing cross pipe
- filling washouts
- Removing weight limit signs
- Work on the Victoria Rd. pipe project is almost complete
- installing fence at Lighthouse Park

### **DAVE LLOYD, HAZARD MITIGATION**

Mr. Lloyd said he had met with Mr. Tolman to discuss ongoing projects. He said they will contact Dave Wilson as soon as Mr. Tolman makes recommendations. He said he has been working with County Engineers on the Longview Project. He said Mr. Gould would also like to review and discuss the situation with all parties. There was discussion of the size pipe needed for the project. He said the Victoria Rd. project is about 90% complete. He said TVGA had spent time there and they had worked for a 2% grade.

### **TOWN BOARD**

5/12/08 (pg. 9)

He said the highway employees have done an excellent job and there should be no further flood problems. He said a debris catcher needs to be installed above the pipe to catch any branches, etc. before they get into the pipe and the guard rail needs to be replaced. He said the county has agreed to provide their guard rail machine and an operator to do this as soon as Mr. Ryan sets up a time. They will then hydro-seed the area.

**Mrs. Carlson** asked if the town needs to bill the CLMC.

**Mr. Lloyd** said he has to wait until the town pays for all the materials ordered for this project and the Stow Ferry project before submitting the \$10,000 bill for matching funds to the CLMC.

**BRAD LAWSON, ZONING CEO (copy of report included in Minute Book)**

**Mr. Lawson** briefly discussed items included in his report. He said he will be scheduling meetings with various groups in the area to provide information on the permitting process. He said he continues to follow up on the violation letters sent to properties located on Open Meadows and Carpenter-Pringle Roads. He said he will be contacting Caster Well Drilling to set an appointment to discuss the continued condition of their property. He said the Thayer house has still not been demolished yet and Mr. Thayer indicated that the reason is related to insurance compensation. Mr. Lawson said it is an eye sore and he is concerned about rodents. He will talk to Mr. Thayer and pursue the issue. Mr. Lawson read his notes regarding the Jensen situation. He said he had received a phone call from Mr. Jensen on Saturday at 8:25 AM. He said Mr. Jensen was very upset and stated he had contacted a council member. Mr. Jensen asked what Mr. Lawson intended to do about the fire department burning the barn across the street. Mr. Lawson said he responded that he did not control the fire department. Mr. Jensen said the firemen stated they could not control the smoke from the fire and his mother could not handle the smoke. Mr. Lawson suggested he call the DEC. Mr. Jensen stated that neither Mr. Lawson nor the town had been very supportive. Mr. Jensen said he intended to take legal action against the town and Mr. Lawson and proceeded to hang up on him. Mr. Lawson said he called the fire chief and was told Mr. Jensen had contacted them. Mr. Jensen was told they would try to control the smoke which should not be a problem if the weather was calm. They told Mr. Jensen that if the wind direction changed they would extinguish the fire. Mr. Lawson said he called Mr. Jensen back and advised him of this.

**Mrs. Carlson** said that she would respond to Mr. Jensen's letter and suggest that he contact Mr. Stapleton in his capacity as town attorney.

**NANCY THOMAS, TOWN CLERK (copy of report included in Minute Book)**

**Mrs. Thomas** said that she had attended the annual NYSTCA Convention and School at Saratoga Springs. She said she had learned a great deal and the speakers were very informative. She said she has received from Chautauqua Co. a certificate of satisfaction for the 2008 tax roll. She also reported that NYS DEC will be offering a free fishing weekend on 6/28-29/08.

**Mrs. Carlson** said she has ordered signs (NO DIVING, NO SWIMMING, NO BOATS) for the dock at the park and although it may appear that boats can be docked there, there are no provisions for tying up boats. She said if people try to tie their boats they may pull out the dock posts and cause damage.

MOTION #78 OF 2008

ON A MOTION MADE BY MR. THOMAS AND SECONDED BY MR. WHITNEY THE TOWN CLERK'S REPORT WAS ACCEPTED UNANIMOUSLY.

**SALLY P. CARLSON, SUPERVISOR (copy of report included in Minute Book)**

MOTION #79 OF 2008

ON A MOTION MADE BY MR. WHITNEY AND SECONDED BY MR. THOMAS THE SUPERVISORS REPORT WAS ACCEPTED UNANIMOUSLY.

MOTION #80 OF 2008

ON A MOTION MADE BY MR. THOMAS AND SECONDED BY MR. WHITNEY THE  
GENERAL FUND BILLS AS AUDITED AND REVIEWED EARLIER WERE  
UNANIMOUSLY APPROVED FOR FUNDING.

MOTION #81 OF 2008

ON A MOTION MADE BY MR. WHITNEY AND SECONDED BY MR. THOMAS THE  
HIGHWAY FUND BILLS AS AUDITED AND REVIEWED EARLIER WERE UNANIMOUSLY  
APPROVED FOR FUNDING.

MOTION #82 OF 2008

ON A MOTION MADE BY MR. WHITNEY AND SECONDED BY MR. THOMAS THE  
MEETING WAS ADJOURNED AT 9:45 PM.

*Nancy Thomas*  
*Town Clerk*